



Mission Valley ROP

Thursday, June 20, 2013

4 p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, June 20, 2013
Closed Session – 4 p.m.
Regular Meeting (Open Session) – Immediately Following Closed Session**

Call to order _____p.m.

Roll Call: _____ Jonas Dino, President
_____ Larry Sweeney, Vice President
_____ Nancy Thomas, Clerk
_____ Other

Adjourn to Closed Session: _____p.m.

Agenda _Closed Session

The Board of Education may adjourn to closed session during this meeting pursuant to Government Code Section 3549.1 to discuss and/ or give direction to its representatives. During adjournment to Closed Session the Council will consider and/ or take action upon:

- *Discussion- Negotiations*

Reconvene to Open Session: _____p.m.

Pledge of Allegiance

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

- a. Items from the Staff
- b. Oral Communication
 - *Retirement Presentation for Superintendent Pete Murchison*
- c. Written Communication
 - *Letter from Alameda County Office of Education re: 2012-13 Second Interim Report, May 14, 2013*
 - *“MVROP Names Thomas Hanson as New Superintendent” MVROP Press Release, June 6, 2013*
 - *“Thomas Hanson Named New MVROP Superintendent” Tri-City Voice Newspaper, June 12, 2013*
- d. Items from the Board
- e. Public Comment

- Blue Speaker Card – Items on the agenda
- Green Speaker Card – Items not on the agenda

Consent Calendar:

a. Minutes:

Approve minutes from the Governing Council Meeting on May 16, 2013, the Special Governing Council Meeting on May 29, 2013, and the Special Governing Council Meeting on June 1, 2013.

b. Business and Finance:

- B&F#1 Approve Purchase Orders over \$5,000
- B&F#2 Approve Warrants \$5,000 and above
- B&F#3 Approve Services Agreement between MVROP and Dannis Woliver Kelley (DWK)
- B&F#4 Approve Memorandum of Understanding between MVROP and Direct Support Professional Trainers (DSP)
- B&F#5 Approve Memorandum of Understanding between MVROP and Fremont Unified School District (FUSD)
- B&F#6 Adopt Resolution Number 21-1213
Accept Donations to Mission Valley ROP
- B&F#7 Adopt Resolution Number 22-1213
Surplus Inventory
- B&F#8 Adopt Resolution Number 23-1213
Authorizing the Director of Business Services to Approve Year-End Budget Transfers

c. Employment and Personnel:

- E&P#1 Approve Report of Certificated Personnel Actions
- E&P#2 Approve Report of Classified Personnel Actions

End of Consent Calendar:

Motion: _____

Second: _____

Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review Budget Modification Plan

Business and Finance #2

Information/ Action

Approve One-Time Off Schedule Salary Payment for 2012-2013

Motion: _____

MVROP Governing Council Agenda – June 20, 2013

Second: _____
Vote: _____

Business and Finance #3

Information/ Action

Public Hearing and Action on the Adopted Budget for 2013-2014

Hearing called to order:_____

Motion: _____
Second: _____
Vote: _____

Hearing adjourned:_____

Board of Education #1

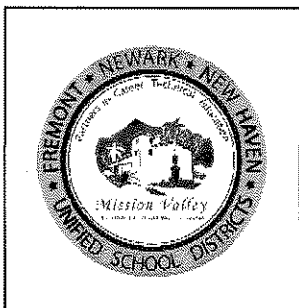
Information/Action

Review and Approve Fall 2013 Governing Council Meeting Dates

Motion: _____
Second: _____
Vote: _____

Board Requests

Meeting adjourned: _____pm



Communication



Alameda County Office of Education

Sheila Jordan
Superintendent

Damon Smith
Associate Superintendent
of Business

L. Karen Monroe
Associate Superintendent
of Education

BOARD OF EDUCATION

Joaquin Rivera
Trustee Area 1

Marlon L. McWilson
Trustee Area 2

Ken Berrick
Trustee Area 3

Aisha Knowles
Trustee Area 4

Fred Sims
Trustee Area 5

Eileen McDonald
Trustee Area 6

Yvonne Cerrato
Trustee Area 7

May 14, 2013

Jonas Dino, President
Board of Education
Mission Valley ROP
5019 Stevenson Blvd.
Fremont, CA 94538

RE: 2012-13 Second Interim Report

Dear President Dino:

In accordance with Education Code Section 42127, we have examined the Second Interim Report of the Mission Valley ROP for fiscal year 2012-13 to determine if it complies with the Criteria and Standards adopted by the State Board of Education pursuant to Education Code Section 42131.

Based on our review and analysis, we are satisfied that the Second Interim Report approved by the ROP's Governing Board on March 21, 2013 accurately reflects the financial status of the ROP and is consistent with the State's Criteria and Standards. We therefore concur with the ROP's positive certification with our comments outlined below.

Deficit Spending

The ROP projects deficit spending in 2012-13 through 2014-15. The ROP should continue to plan for expenditure reductions and/or revenue enhancements in future years that will allow the ROP to live within its revenue stream and to fully support expenditures. We acknowledge that the ROP has consistently been fiscally prudent and expects to be able to maintain its required level of reserves through 2014-15.

Other Issues

We would like to remind the ROP that a reassessment of the OPEB liability is required every three years. The date of the last OPEB actuarial report was February 5, 2010. Therefore, this is a reminder to obtain another actuarial report as of June 30, 2013 and provide our office with a copy of the completed report.

313 W. Winton Ave.
Hayward, California
94544-1136

(510) 887-0152

www.acoe.org



In February 2009, legislated changes identified in SBX3 4 determined that an ROP would be funded based on the same level received for the 2007-08 fiscal year. We therefore suggest that ROPs remain conservative and focus carefully on an effective multiyear strategy.

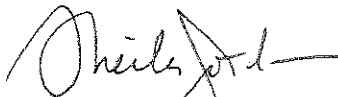
The ROP will need to stay informed of the possibility of their participating districts exercising categorical flexibility with the ROP funds. It is essential that the ROP maintain strong communication with the member districts to assess any possible reduction in the ROP's revenue stream.

Conclusion

While the fiscal outlook for education has improved, California remains in an unstable economic environment. We continue to encourage all districts to retain a flexible multiyear strategy as we look forward to gradual improvements in our state and national economies.

We want to acknowledge and express our appreciation to Marie dela Cruz and the ROP staff, the Governing Board, and the community for their continued diligence and hard work. If you have any questions or concerns regarding our review process, please feel free to call me at (510) 670-4140, or contact Damon Smith at (510) 670-4270.

Sincerely,



Sheila Jordan, Superintendent
Alameda County Office of Education

SJ:slm

cc: Board of Education, Mission Valley ROP
Pete Murchison, Superintendent, Mission Valley ROP
Marie dela Cruz, Director of Business Services, Mission Valley ROP
Damon R. Smith, Associate Superintendent, ACOE
Jeffrey B. Potter, Executive Director, ACOE
Shirene Moreira, Director, ACOE



Mission Valley ROP

CAREER TECHNICAL TRAINING CENTER

5019 Stevenson Blvd · Fremont, CA 94538-2449

(510) 657-1865 · Fax (510) 438-0378 · www.mvrop.org

FOR IMMEDIATE RELEASE

Date: June 6, 2013

MVROP NAMES THOMAS HANSON AS NEW SUPERINTENDENT

FREMONT, CA- After Mission Valley ROP Superintendent Pete Murchison announced his plans to retire at the end of the school year, the MVROP Governing Council commenced its search for the next superintendent. At the conclusion of an extensive search, the Governing Council of Mission Valley ROP is pleased to announce Thomas Hanson as the next Mission Valley ROP Superintendent.

Tom possesses an excellent blend of administrative experience in traditional high school and ROP curriculums. Tom has been the Principal at Kennedy High School for the past seven years and has been a high school administrator for the past fourteen years. He started his teaching career in the classroom in 1993 as a mathematics instructor at the secondary level.

Tom's passion for Career Technical Education is reflected in the numerous, diverse and successful CTE programs developed and expanded while he was Principal at Kennedy High School. His collaborative style and approach with staff, parents, students and the community has contributed to Kennedy High School being a model Mission Valley ROP partner school.

In addition, Tom's dedication to his students has resulted in continuous increases in test scores, robust course offerings and sustainable outside-of-the-box educational programs.

Mission Valley ROP looks forward to a seamless transition and a continuation of effective and relevant leadership as Tom Hanson becomes Mission Valley ROP Superintendent effective July 1, 2013.

About Mission Valley ROP

Mission Valley ROP (MVROP) is the regional occupational program for the Tri-City area. Established in 1969, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Through a partnership with Fremont, New Haven, and Newark Unified School Districts, Career Technical Education is provided to 4,000 students (high school and adult) each year. For the latest news and information about MVROP, visit us on the web at www.mvrop.org.

###

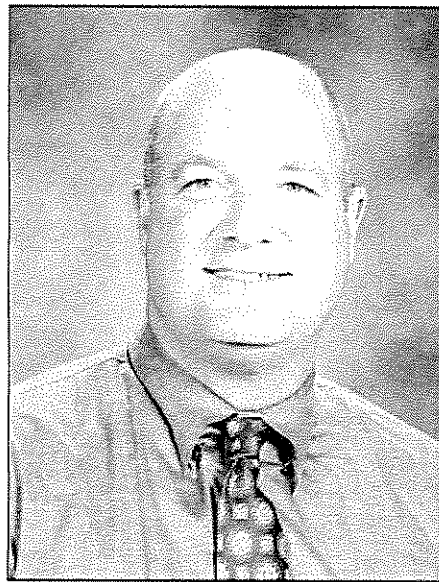
Press Contact:

Allison Aldinger, PR Administrator
(510) 492-5141
aaldinger@mvrop.org

Thomas Hanson named new MVROP Superintendent

SUBMITTED BY ALLISON ALDINGER

After Mission Valley Regional Occupational Program (MVROP) Superintendent Pete Murchison announced his plans to retire at the end of the school year, the MVROP Governing Council commenced



its search for the next superintendent. The Governing Council is pleased to announce that Thomas Hanson will be the next Mission Valley ROP Superintendent.

Tom possesses an excellent blend of administrative experience in traditional high school and ROP curriculums. He started his teaching career in the classroom in 1993 as a mathematics instructor at the secondary level and has been Principal at John F. Kennedy High School for the past seven years and a

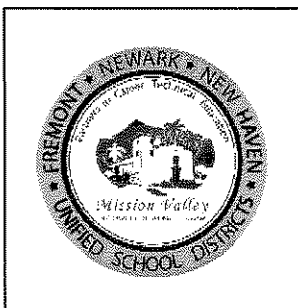
high school administrator for the past fourteen years.

Tom's passion for Career Technical Education is reflected in the numerous, diverse and successful CTE programs developed and expanded while he was Principal at Kennedy. His collaborative style and approach with staff, parents, students and the community has contributed to Kennedy becoming a model Mission Valley ROP partner school. In addition, Tom's dedication to students has resulted in continuous increases in test scores, robust course offerings and sustainable outside-of-the-box educational programs.

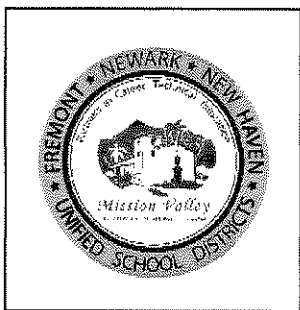
Mission Valley ROP looks forward to a seamless transition and a continuation of effective and relevant leadership as Tom Hanson becomes MVROP Superintendent effective July 1.

For more information, visit us at www.mvrop.org.

Tri-City Voice Newspaper
June 12, 2013
Page 24



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, May 16, 2013**

Member Dino called the meeting to order at 4:09 p.m.

Present:

Jonas Dino, President
Larry Sweeney, Vice President

Approval of Agenda:

Member Sweeney made a motion to approve all items on the May agenda. Member Dino made a second to approve the motion. Members voted 2-0 to approve all items on the May agenda.

Communication:

a. **Items from Staff:**

Around the Campus

MVROP Superintendent Murchison shared MVROP had just met for a meet and greet earlier in the day with Assembly Member Quirk's staff member. A tour was also given to the representative.

Final plans and preparation are continuing for the MVROP 2013 Student of the Year Ceremony. The event will take place on Wednesday, May 22nd at 7 p.m. in the Grand Ballroom of the Fremont Marriott Silicon Valley Hotel.

b. **Oral Communication**

MVROP Director of Educational Services, Margie Trujillo gave a presentation updating the recent program and event updates to the Governing Council.

c. **Written Communication**

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- "Union City Police Department is Honored at Mission Valley ROP Governing Council Meeting," MVROP Press Release, April 25, 2013
- "Union City P.D. Honored at Mission Valley ROP," "Tri-City Voice Newspaper, April 30, 2013
- "Mission Valley ROP Honors UCPD," Union City Patch, May 1, 2013
- "MVROP Welcomes the Community to the 10th Annual MVROP/WHs Car Show," "MVROP Press Release, May 3, 2013

Member Thomas arrived at 4:11 p.m.

d. **Items from the Board:**

None

- e. **Public Comment:**
None

Consent Calendar:

Member Thomas made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1

Budget Modification Plan

MVROP Director of Business Services, Marie dela Cruz, shared Business and Finance Item #1 and shared the current state of CTE funding with the Governing Council.

This is an information only item.

Business and Finance #2

Public Hearing on the 2013-2014 Proposed Use of Tier III Categorical Program Funds

The Public Hearing opened at 4:34 p.m.

MVROP Director of Business Services, Marie dela Cruz, reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the 2013-2014 Proposed Use of Tier III Categorical Programs.

There was no public comment.

The Public Hearing closed at 4:35 pm.

There was no Board discussion.

Member Thomas made a motion to approve Business and Finance #2, Public Hearing on the 2013-2014 Proposed Use of Tier III Categorical Program Funds. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Public Hearing on the 2013-2014 Proposed Use of Tier III Categorical Program Funds.

Business and Finance #3

Approve 2013-2014 Proposed Use of Tier III Categorical Programs

MVROP Director of Business Services, Marie dela Cruz, reviewed Business and Finance #3 and answered subsequent Board inquiries regarding the 2013-2014 Proposed Use of Tier III Categorical Programs.

Member Thomas made a motion to approve Business and Finance #3, the 2013-2014 Proposed Use of Tier III Categorical Program Funds. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, the 2013-2014 Proposed Use of Tier III Categorical Program Funds.

Board Requests

None

Adjourn to Closed Session at 4:36 p.m.

Open Session was reconvened at 5:20 p.m.

No formal action was taken.

The meeting was adjourned at 5:20 p.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Wednesday, May 29, 2013**

Member Dino called the meeting to order at 4:37 p.m.

Present:

Jonas Dino, President
Larry Sweeney, Vice President
Nancy Thomas, Clerk

Approval of Agenda:

Member Thomas made a motion to approve all items on the May 29, 2013 agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the May 29, 2013 agenda.

Communication:

a. Written Communication

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *Letter from The Accrediting Commission for Schools re: MVROP On-site Midterm Review Visiting Committee Report, May 16, 2013*

Board of Education #1

**Review Midterm Review
Visiting Committee Report**

MVROP Director of Educational Services, Margie Trujillo, shared Board of Education Item #1 and about the recent WASC Visiting Committee evaluation that took place as part of the Mid-Term Review.

This is an information only item.

Adjourn to Closed Session at 4:41 p.m.

Open Session was reconvened at 5:25 p.m.

Action Taken During Closed Session: *The Governing Council accepted MVROP employee resignations.*

The meeting was adjourned at 5:25 p.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk

**Special Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Saturday, June 1, 2013**

Member Dino called the meeting to order at 9:30 a.m.

Present:

Jonas Dino, President
Larry Sweeney, Vice President

Approval of Agenda:

Member Sweeney made a motion to approve all items on the June 1, 2013 agenda. Member Dino made a second to approve the motion. Members voted 2-0 to approve all items on the June 1, 2013 agenda.

Consent Calendar:

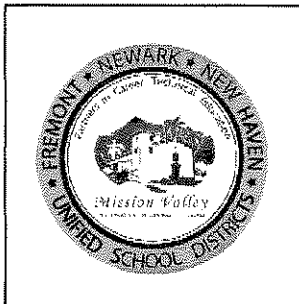
Member Sweeney made a motion to approve all items in the Consent Calendar. Member Dino made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.

The meeting was adjourned at 9:32 a.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT

PURCHASE ORDER'S OVER \$5,000

BOARD MEETING - JUNE 20, 2013

PO PERIOD: MAY 1, 2013-JUNE 11, 2013

AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
----------------------	---------------------------------------	--------------------	---------------

NO PO'S OVER \$5000

Mission Valley ROP
Warrants \$5,000 and above
From 5/1/13 - 6/11/13
Fiscal Year 12-13

B&F #2
June 20, 2013

Date	Warrant #	Vendor	Purpose	Amount	PO number
5/7/13	50250990	B & H Photo	Camera, tripod, various supplies for Video Cameras, various photo supplies for Photo	7,231.63	134482 135522
5/7/13	50251235	Tech Distribution and Tire	Alignment system for Auto Tech WHS	\$ 14,331.08	134725
5/14/13	50251372	McGraw Hill Company	Textbooks for Sports Therapy class	6,100.36	135680
5/14/13	50251290	New Haven USD	Contracted Payroll	\$ 7,334.43	131879
5/14/13	50251445	PG&E	Electricity	\$ 12,786.77	
5/21/2013	50251728	Computer Pro	Computer lab for building 4 3 HP switches 3 HP switches	57,148.80	135211 135863 136410
6/4/13	50252166	PG&E	Electricity	\$ 10,883.36	
6/11/13	50252396	Palace Office Interiors	Furniture for building 4	\$ 12,315.74	134861

X Information
X Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

AGENDA ITEM

B&F #3

Date of Board Meeting: June 20, 2013

TITLE: Approve Services Agreement between MVROP and Dannis Woliver Kelley

Background:

MVROP has been using the services of Dannis Woliver Kelley, formerly known as Miller Brown & Dannis, to represent, advise, counsel, prepare periodic reviews of relevant court decisions, legislation, and other legal issues. In addition, Dannis Woliver Kelley have kept current and in force at all times a policy covering incidents of legal malpractice. The services agreement between MVROP and Dannis Woliver Kelley expires June 30, 2013.

Current Status:

A new Services Agreement between Mission Valley ROP and Dannis Woliver Kelley is recommended. The services provided to MVROP will remain unchanged for 2013-14. The contract will be effective July 1, 2013 through June 30, 2014, and continuing thereafter as approved.

Recommendation:

Staff recommends approval of the Services Agreement between Mission Valley ROP and Dannis Woliver Kelley for the 2013-14 school year.

Marie dela Cruz 657-1865 x15145
Staff Contact

Business Services
Division

Pete Murchison
Superintendent



DANNIS WOLIVER KELLEY

GREGORY J. DANNIS

Attorney at Law

gdannis@DWKesq.com

San Francisco

June 5, 2013

Pete Murchison

Superintendent

Mission Valley Regional Occupational Program

5019 Stevenson Boulevard

Fremont, CA 94538

Re: 2013-14 Agreement for Professional Services

Dear Mr. Murchison:

Thank you for the opportunity to provide legal advice and counseling services to the Mission Valley Regional Occupational Program. As a law firm that specializes in representing school and community college districts, we understand the vital role our services play in the important work you do.

Dannis Woliver Kelley will not be raising rate ranges in the 2013-14 school year, and we will continue to offer the District the efficient and prompt service you have come to expect. To assist you in fulfilling your role as a public agency, this year we are offering a complimentary copy of the 2013 edition of our publication, "Conducting the Public's Business Under the Brown Act." Please contact one of our offices, or an attorney with whom you work, if you would like to receive this booklet.

To supplement the Brown Act booklet, we are also offering, at a nominal flat fee, a board workshop on the conduct of meetings, covering a range of topics including:

- When and how the superintendent and board members may communicate outside of a board meeting;
- How to avoid agenda pitfalls;
- What to report out of closed session;
- Special provisions for board meetings to discuss negotiations;
- Conundrums posed by electronic communications and social media

SAN FRANCISCO
71 Stevenson Street
19th Floor
San Francisco, CA 94105
TEL 415.543.4111
FAX 415.543.4384

LONG BEACH
301 East Ocean Boulevard
Suite 1750
Long Beach, CA 90802
TEL 562.366.8500
FAX 562.366.8505

SAN DIEGO
750 B Street
Suite 2310
San Diego, CA 92101
TEL 619.595.0202
FAX 619.702.6202

www.DWKesq.com

DEDICATION
WISDOM
KNOW-HOW



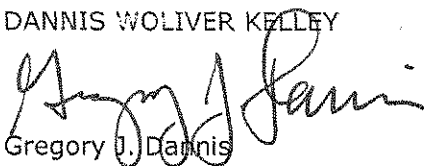
June 5, 2013
Page 2

To help us provide the best services possible to the District, we would like to schedule a meeting at a convenient time for you, to discuss the full range of your legal and counseling needs, obtain feedback on our services, and get input on how we can most effectively support you in the future. As a backdrop to that discussion, we have enclosed our recommendations for "Effective Client-Attorney Relations." Please contact us to schedule a meeting.

We look forward to serving the District in the coming school year. Please sign both originals of the agreement and return one signed original to our office. Please insert the date of Board approval in the executed document.

Very truly yours,

DANNIS WOLIVER KELLEY

A handwritten signature in black ink, appearing to read "Gregory J. Dannis", is written over the typed name.

Gregory J. Dannis
GJD:ce
Enclosures

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into this 1st day of July, 2013, by and between the Mission Valley Regional Occupational Program, hereinafter referred to as ROP, and Dannis Wolliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, ROP and Attorney agree as follows:

ROP appoints Attorney to represent, advise, and counsel it from July 1, 2013, through and including June 30, 2014, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

ROP shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

Except as hereinafter provided, ROP agrees to pay Attorney two hundred twenty five dollars (\$225) to three hundred dollars (\$300) per hour for shareholders, special counsel and of counsel; one hundred eighty-five dollars (\$185) to two hundred twenty five dollars (\$225) per hour for associates; and one hundred twenty dollars (\$120) to one hundred forty dollars (\$140) per hour for paralegals and law clerks. Rates for individual attorneys may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services provided. Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of three-tenths (.3) of an hour. In addition, reasonable travel time will be charged at the regular hourly rate. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit. If, during the course of representation of ROP, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, ROP shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects or particular scopes of work.

ROP further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals. ROP agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of ROP or emergency conditions which occasionally arise.

ROP further agrees to pay for major costs and expenses by paying third parties directly including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of ROP and Attorney, Attorney may pay for such costs and expenses and ROP shall advance costs and expenses to Attorney.

Attorney shall send ROP a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. ROP shall pay Attorney's statements within thirty (30) days after each statement's date. Upon ROP office's request for additional statement information, Attorney shall provide a bill to ROP no later than ten (10) days following the request. ROP is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request.

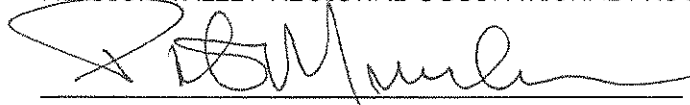
It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the ROP.

Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest may arise in the course of Attorney's representation. Because Attorney does not represent many private entities or non-school public entities, Attorney will encounter fewer conflicts of interest than the ROP would encounter with law firms that represent those types of entities. If Attorney becomes aware of any potential or actual conflicts of interest, Attorney will inform the ROP of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to ROP. If ROP has any question about whether Attorney has a conflict of interest in its representation of ROP in any matter, it may contact Attorney or other legal counsel for clarification.

ROP or Attorney may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.


IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM


Pete Murchison
Superintendent

6/10/13
Date

DANNIS WOLIVER KELLEY


Gregory J. Dannis
Attorney at Law

5 June 2013
Date

At its public meeting of June 20, 2013, the Board approved this Agreement and authorized the Board president, Superintendent or Designee to execute this Agreement.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #4

Date of Board Meeting: June 20, 2013

TITLE: Memorandum of Understanding between Direct Support Professional Trainers and MVROP

Background:

Mission Valley ROP is an established provider of Direct Support Professional Training administered by the California Department of Education and Department of Developmental Services. Direct Support Professionals work with and support people with developmental disabilities where they live and work.

Current Status:

Mission Valley ROP and Gina Rivera and Jamie Rivera-Vallestero have created a Memorandum of Understanding specifying the agreement for contracting training services for Direct Support Professional Training.

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with Direct Support Professional Trainers, Gina Rivera and Jamie Rivera-Vallestero.

Margie Trujillo	Instructional Services	Pete Murchison
Staff Contact	Division	Superintendent, Mission Valley ROP



Memorandum of Understanding (MOU)

By this agreement made and entered into the 28th day of May 2013, between Mission Valley Regional Occupational Program (MVROP) (hereinafter referred to as MVROP), and Jamie Rivera-Vallesterio (hereinafter referred to as Provider), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the consultant services provided by Provider for the Direct Support Professional (DSP) training program for the MVROP.
- B. **DESCRIPTION OF SERVICES:** MVROP agrees to engage Provider as a DSP trainer of services for MVROP to fulfill its commitment as a DSP training provider recognized by the California Department of Education (CDE) and Department of Developmental Services (DDS).
- C. **PROVIDER OBLIGATIONS:** For the period of this agreement Provider agrees to provide the following services, materials, and/or products:
 - 1. Provider will prepare for the delivery of quality testing and training practices and procedures outside of scheduled training times.
 - 2. Provider will deliver completed, accurate records and documentation to include all registration, testing and/or training materials as defined in the DSP training manual to the ROP Coordinator within one week after completing a testing cycle or training and testing (written and skills check) cycle.
 - 3. Provider agrees to review and resubmit within three (3) days of written notification registration, testing and training materials if records and documentation are missing, incomplete or inaccurate as determined by East San Gabriel Valley Regional Occupational Program and Technical Center.
 - 4. Provider will inform DSP Coordinator when testing and/or training supplies need to be ordered at least one (1) month before a scheduled testing or training.
 - 5. Provider will submit to the ROP Coordinator a calendar of dates for testing and training one (1) or more months prior to the first scheduled session to allow sufficient time to prepare advertisements and distribute to stakeholders.
 - 6. Provider will teach the Direct Support Professional training curriculum as determined by the California Department of Education and Department of Developmental Services, without deviation.
- D. **MVROP OBLIGATIONS:** For the period of this agreement:
 - 1. MVROP shall provide a training/testing room and storage space in the Mission Valley ROP Career Technical Training Center and/or appropriate facility.

2. MVROP shall provide and maintain equipment that is deemed necessary by the DSP training manual guidelines to effectively train Direct Support Professionals by the DSP trainer.
3. MVROP shall provide the instructional materials deemed necessary by the DSP training manual guidelines to effectively train Direct Support Professionals by the DSP trainer.
4. MVROP will order testing and training supplies when informed by Provider.
5. MVROP will prepare advertisements and distribute to appropriate stakeholders once a schedule has been determined and communicated to the DSP Coordinator by Provider.
6. MVROP will coordinate registration of participants for testing and training.
7. MVROP will inform Provider of registered participants before scheduled day of testing or training.

E. COMPENSATION:

1. Provider will administer the Challenge tests and be paid \$20 per student tested;
2. Participants in Challenge testing may be claimed by 1 trainer and 1 proctor, if necessary.
3. Provider will teach each 35-hour training session (including testing) and will be paid \$125 per student for each participant. Each session shall have a minimum of 6 students and a maximum of 24 students. Participants in Year 1 or Year 2 training may only be claimed by one trainer.
4. Provider will receive \$75 for teacher preparation per 35-hour training session she teaches.
5. Provider must submit an itemized invoice to the ROP Coordinator before the 5th of the month which includes: dates of testing or training, type of training or testing, and number of students per testing or training. Itemized invoice must be received in the Business Office by the 5th of the month following a testing or training cycle to be paid the last work day of the month by MVROP.

F. PERIOD OF MOU: The remaining terms of the agreement shall be in force July 1, 2013 through June 30, 2014 and may continue on a year-to-year basis. Either party may terminate the agreement with at least 30 days written notification.

G. INSURANCE: Reference General Terms and Conditions, H.2. The insurance requirement of this contract is waived.

H. GENERAL TERMS AND CONDITIONS:

1. INDEMNIFICATION: MVROP and Provider agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by MVROP or Provider in the performance of this agreement.
2. INSURANCE: MVROP shall maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. **NON-DISCRIMINATION:** No discrimination shall be made in the employment - of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
 4. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
 5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and Provider shall comply with the provisions of Education Code Section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
 6. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination has taken place in accordance with Education Code 49406.
 7. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both parties.
- I. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate individual as outlined below.

PROVIDER

Jamie Rivera-Vallesterio
Direct Support Professional Trainer



MVROP

Margie Trujillo
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538
Phone: 510-657-1865 x15138
Fax: 510-438-0378
Email: mtrujillo@mvrop.org

- J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This MOU constitutes the entire understanding of the parties. Signatures of Provider and the duly authorized MVROP representative below signify both an understanding and acceptance of the contract provisions.

PROVIDER	MVROP REPRESENTATIVE
Signature:	Signature:
Print Name: Jamie Rivera-Vallesterio	Print Name: Margie Trujillo
Title: DSP Instructor	Title: Superintendent
Date Signed: 5/29/2013	Date Signed: June 1 2013

- K. **APPROVALS:** This Agreement shall become effective upon its approval by the undersigned persons:

Superintendent: _____ Date: _____

Ratified and Approved by MVROP Governing Council on _____



Memorandum of Understanding (MOU)

By this agreement made and entered into the 28th day of May 2013, between Mission Valley Regional Occupational Program (MVROP) (hereinafter referred to as MVROP), and Gina Rivera, in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the consultant services provided by Gina Rivera for Direct Support Professional (DSP) training for the MVROP.
- B. **DESCRIPTION OF SERVICES:** MVROP agrees to engage Gina Rivera as a DSP trainer for MVROP to fulfill its commitment as a DSP training provider recognized by the California Department of Education (CDE) and Department of Developmental Services (DDS).
- C. **GINA RIVERA OBLIGATIONS:** For the period of this agreement Gina Rivera agrees to provide the following services, materials, and/or products: Gina Rivera will prepare for the delivery of quality testing and training practices and procedures outside of scheduled training times. Gina Rivera will deliver completed, accurate records and documentation to include all registration, testing and/or training materials as defined in the DSP training manual to Student Services within one week after completing a testing cycle or training and testing (written and skills check) cycle. Gina Rivera agrees to review and resubmit within three (3) days of written notification registration, testing and training materials if records and documentation are missing, incomplete or inaccurate as determined by San Bernardino County ROP. Gina Rivera will teach the Direct Support Professional training curriculum as determined by the California Department of Education (CD) and Department of Developmental Services (DDS), without deviation.

Gina Rivera will monitor inventory of testing and/or training supplies and place order at least one (1) month before a scheduled testing or training, if necessary. Gina Rivera will submit to Director of Educational Services a calendar of dates for testing and training one (1) or more months prior to the first scheduled session to allow sufficient time to prepare advertisements and distribute to stakeholders. Gina Rivera will prepare advertisements and distribute to stakeholders at least one (1) month prior to scheduled sessions. Gina Rivera will pre-register, confirm, call, and e-mail participants prior to testing and training dates. Gina Rivera will communicate no shows to homes, CDE, DDS, and appropriate regional centers. Gina Rivera will copy completed test materials to include sign-in sheet, scantron, and surveys for MVROP files. Gina Rivera will provide and maintain records management of DSP files for MVROP. Gina Rivera will mail original completed test materials to San Bernardino County ROP via express mail and return receipt. Gina Rivera will coordinate retrieval of test results and certificates from San Bernardino

County ROP to DSP participants and homes. Gina Rivera will participate and/or coordinate when appropriate, all DSP conference calls, advisory meetings, and trainings. Conference calls will take place at the MVROP Center.

- D. **MVROP OBLIGATIONS:** For the period of this agreement: MVROP shall provide a training/testing room and storage space in the Mission Valley Career Technical Training Center and/or appropriate facility. MVROP shall provide and maintain equipment that is deemed necessary by the DSP training manual guidelines to effectively train Direct Support Professionals by the DSP trainer. MVROP shall provide the instructional materials deemed necessary by the DSP training manual guidelines to effectively train Direct Support Professionals by the DSP trainer.
- E. **COMPENSATION:** Gina Rivera will administer the Challenge tests and be paid \$20 per student tested; Participants in Challenge testing may be claimed by 1 trainer and 1 proctor, if necessary. Gina Rivera will teach each 35-hour training session (including testing) and will be paid \$175 per student for each participant. Each session shall have a minimum of 6 students and a maximum of 24 students. Participants in Year 1 or Year 2 training may only be claimed by one trainer. Gina Rivera will receive \$100 for teacher preparation per 35-hour training session she teaches. Gina Rivera must submit an itemized invoice to Student Services which includes: dates of testing or training, type of training or testing, and number of students per testing or training. Itemized invoice must be received by the 5th of the month following a testing or training cycle to be paid the last work day of the month by MVROP.
- F. **PERIOD OF MOU:** The remaining terms of the agreement shall be in force July 1, 2013 through June 30, 2014 and may continue on a year-to-year basis. Either party may terminate the agreement with at least 30 days written notification.
- G. **INSURANCE:** Reference General Terms and Conditions, H.2. The insurance requirement of this contract is waived.
- H. **GENERAL TERMS AND CONDITIONS:**
1. **INDEMNIFICATION:** MVROP and Gina Rivera agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by MVROP or Gina Rivera in the performance of this agreement.
 2. **INSURANCE:** MVROP shall maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
4. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and Gina Rivera shall comply with the provisions of Education Code Section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
6. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination has taken place in accordance with education Code 49406.
7. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both parties.
- I. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate individual as outlined below.

Gina Rivera
Direct Support Professional Trainer

Pete Murchison
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This MOU constitutes the entire understanding of the parties. Signatures of Gina Rivera and the duly authorized MVROP representative below signify both an understanding and acceptance of the contract provisions.

K. DSP Trainer

MVROP REPRESENTATIVE

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

X Information
X Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

AGENDA ITEM

B&F # 5

Date of Board Meeting: June 20, 2013

**TITLE: Approve Memorandum of Understanding between MVROP
and Fremont Unified School District**

Background:

Irvington High School received funding through the California Partnership Academy grants to create career pathways for at risk students within the Information Technology industry sector. The grant's administrative requirements are fulfilled by a designated credentialed staff member whose assignment is funded through the grant.

Current Status:

Mission Valley ROP is able to provide a credentialed staff person to act as in the California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with Fremont Unified School District.

<u>Margie Trujillo</u>	<u>Instructional Services</u>	<u>Pete Murchison</u>
Staff Contact	Division	Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 6th day of June 2013, between Mission Valley Regional Occupational Program (ROP) (hereinafter referred to as MVROP), Fremont Unified School District-Irvington High School (hereinafter referred to as IHS), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **DESCRIPTION OF SERVICES:** MVROP has agreed to allow Hector Albizo, an employee of MVROP to serve as the Information Technology Academy (ITA) coordinator for Irvington High School for a stipend of \$4,000 during the 2013-2014 school year. For such services, IHS agrees to reimburse MVROP for the stipend of \$4,000.
- B. **PURPOSE OF MOU:** The purpose of this MOU is to provide credentialed staff for a California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).
- C. **DUTIES OF IHS:** IHS agrees to reimburse MVROP \$4,000 for said assignment.
- D. **MVROP OBLIGATIONS:** MVROP agrees to allow Hector Albizo to serve as the Information Technology Academy coordinator for IHS for a stipend of \$4,000.
- E. **COMPENSATION:** For the period of this agreement, IHS shall pay MVROP as billed. Total amount not to exceed: \$4,000.
- F. **PERIOD OF MOU:** This MOU will be in effect for 180 days of employment during the period August 28, 2013 through June 12, 2014.
- G. **INSURANCE:** MVROP warrants appropriate insurance coverage for employees of MVROP.
- H. **GENERAL TERMS AND CONDITIONS:**
 - 1. **INDEMNIFICATION:** IHS and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by IHS or MVROP in the performance of this agreement.
 - 2. **INSURANCE:** IHS and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
4. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and IHS shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
6. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
7. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

- I. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed as follows:

Sarah Smoot
Principal
Irvington High School
41800 Blacow Road
Fremont, CA 94538

Pete Murchison
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. IHS and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

K. **IHS REPRESENTATIVE**

Signature: Sarah Smoot

Print Name: Sarah Smoot

Title: Principal

Date Signed: 6/10/2013

MVROP REPRESENTATIVE

Signature: [Signature]

Print Name: Pete Murchison

Title: Superintendent

Date Signed: 6/10/13

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

BOARD OF EDUCATION

A G E N D A I T E M B&F #6

DATE OF BOARD MEETING: June 20, 2013

TITLE: Adopt Resolution No. 21-1213
 Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

<u>Donated to</u>	<u>Donated by</u>	<u>Item</u>
Student of Year Event	Fremont Chamber of Commerce	\$500.00
Student of Year Event	Scott Emmett	\$100.00
Student of Year Event	Cargill Salt	\$1000.00
Student of Year Event	Minuteman Press	Invitations, Programs, Posters
ROP, PLTW 13/14	East Bay Community Foundation	\$20,000.00
Fire Science	Students	\$10.00
Auto Tech Program	Toyota	4 cyl Corolla Engine (Value \$1950.00)

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs. Pete Murchison
<u>Staff Contact Person</u>	<u>Department</u>	<u>Division Superintendent</u>

FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

Sheila Jordan
County Superintendent of Schools
313 West Winton Avenue
Hayward, CA 94544-1198

Fremont, California

Date: June 20, 2013

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting an increase in income of said school district for the following reasons:

Local Income

INCOME APPROPRIATION	ACCOUNT NO.	AMOUNT
Local Income	81-0635-0-xxxx-0000-8699-xxx-0000	1,610
PLTW	81-9601-0-0000-0000-8699-000-0000	<u>20,000</u>
		21,610
EXPENDITURE APPROPRIATION	ACCOUNT NO.	AMOUNT
PR budget, Student of the Year Venue	81-0635-0-6010-7180-5830-660-6010	1,600
Fire Science	81-0635-0-6602-1001-4310-660-6998	10
Fund Balance	81-9601-0-0000-0000-9790-000-0000	<u>20,000</u>
		21,610

Respectfully submitted,

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

_____ Request Approved

_____ Not Approved

Posted by: _____

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M

B&F #7

DATE OF BOARD MEETING: June 20, 2013

TITLE: Adopt Resolution No. 22-1213
Surplus Inventory

Background:

Education Code, Section 17546 states that if the Governing Board, by unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in the value of two thousand, five hundred dollars (\$2500), it may be sold at a private sale without advertising, by a District employee empowered for that purpose by the Board; the property may be donated to a charitable organization, or it may be disposed of in the local public dump.

Current Status:

Mission Valley ROP recently completed an inventory of equipment. We would like to remove these items from the inventory list as noted in the attached report. These items are surplus, broken and/or the cost of repairs would exceed the value of the equipment.

Exhibits: List of Surplus items.

Recommendation:

Approve Resolution No. 22-1213 authorizing disposition of obsolete property and removal of items from inventory.

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs.	Pete Murchison
Staff Contact Person	Department	Division	Superintendent

Items to be removed from MVROP's Capital Inventory

<u>Asset #</u>	<u>Description</u>	<u>Reason</u>
R3603	COMPUTER	SURPLUS
R3604	COMPUTER	SURPLUS
R3605	COMPUTER	SURPLUS
R3606	COMPUTER	SURPLUS
R3607	COMPUTER	SURPLUS
R3608	COMPUTER	SURPLUS
R3609	COMPUTER	SURPLUS
R3610	COMPUTER	SURPLUS
R3611	COMPUTER	SURPLUS
R3612	COMPUTER	SURPLUS
R3613	COMPUTER	SURPLUS
R3614	COMPUTER	SURPLUS
R3615	COMPUTER	SURPLUS
R3616	COMPUTER	SURPLUS
R3617	COMPUTER	SURPLUS
R3618	COMPUTER	SURPLUS
R3619	COMPUTER	SURPLUS
R3620	COMPUTER	SURPLUS
R3621	COMPUTER	SURPLUS
R3622	COMPUTER	SURPLUS
R3623	COMPUTER	SURPLUS
R3624	COMPUTER	SURPLUS
R3625	COMPUTER	SURPLUS
R3626	COMPUTER	SURPLUS
R3627	COMPUTER	SURPLUS
R3628	COMPUTER	SURPLUS
R3629	COMPUTER	SURPLUS
R3630	COMPUTER	SURPLUS
R3631	COMPUTER	SURPLUS
R3632	COMPUTER	SURPLUS
R3633	COMPUTER	SURPLUS
R3634	COMPUTER	SURPLUS
R3635	COMPUTER	SURPLUS
R3636	COMPUTER	SURPLUS
R3637	COMPUTER	SURPLUS
R3790	PRINTER	SURPLUS

_____	Information
<u> X </u>	Action
_____	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M
B&F #8

DATE OF BOARD MEETING: June 20, 2013

TITLE: Adopt Resolution No. 23-1213
 Authorizing the Director of Business Services
 To Approve Year-End Budget Transfers

Background:

Education Code Section 42601 provided for the transfer of funds between major accounts and funds by the County Superintendent of Schools to permit payment of year-end obligations.

This Education Code Section has been modified, eliminating authorization for year-end blanket transfers. This could create a problem with the District meeting its year-end obligations.

Current Status:

Education Code Section 35161 gives the board of Education the authority to delegate its authority for approving year-end transfers. Staff recommends the Board of Education delegate its authority to make these transfers to the Director of Business Services, Mission Valley ROP. A report will be made to the Board of Education by September 2013, showing the final adjusted budget and final actual expenditures.

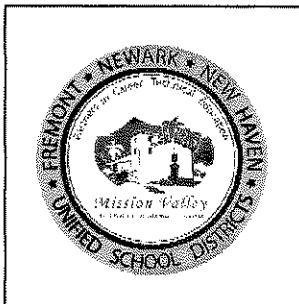
Rationale:

This action will ensure the District will be able to meet its year-end obligations.

Recommendation:

Staff recommends adoption of Resolution 23-1213 authorizing the Director of Business Services, Mission Valley ROP, the authority to approve year-end budget transfers.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs.	Pete Murchison
Staff Contact Person	Department	Division	Superintendent



Employment & Personnel

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL

AGENDA ITEM

_____ Information

Date: June 20, 2013

 X Action

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Certificated Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *New Hire and Retirement.*

Margie Trujillo
(510) 657-1865

Certificated Personnel
Division

Pete Murchison
Superintendent

ECL 1

CONSENT ITEMS
MISSION VALLEY ROP

Certificated Personnel

New Hire

NAME	POSITION	EFFECTIVE DATE	ADDITION/REMOVAL
Thomas Hanson	Superintendent	7/1/13	Addition (pending fingerprint clearance)

Retirement

NAME	POSITION	EFFECTIVE DATE	ADDITION/REMOVAL
Norman Pete Murchison	Superintendent	6/30/13	Removal

(con7June12.13)

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

AGENDA ITEM

_____ Information

Date: June 20, 2013

_____ **X** _____ Action

Title: REPORT OF CLASSIFIED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Classified Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Classified Personnel recommendations for: *Return from Leave of Absence.*

Marie dela Cruz
(510) 657-1865

Classified Personnel
Division

Pete Murchison
Superintendent

ECL 1

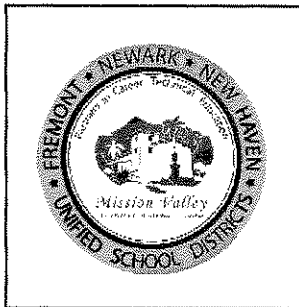
CONSENT ITEMS
MISSION VALLEY ROP

Classified Personnel

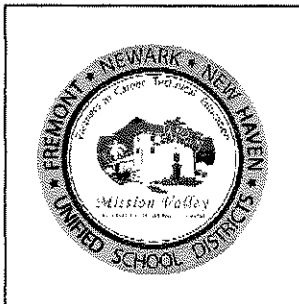
Return from Leave of Absence

NAME	POSITION	HOURS	SUPERVISOR	EFFECTIVE DATE
Ghazal Yousofy	Accounting Technician	8 hrs/day	Marie dela Cruz	May 20, 2013

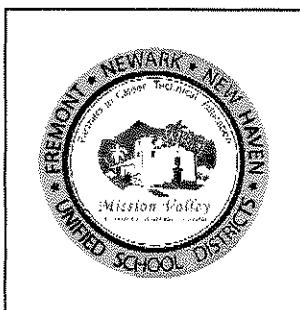
(con8June12.13)



End of Consent



Business and Finance



Business and Finance #1

MISSION VALLEY ROP
BOARD OF EDUCATION

 X Information
 Action
 Presentation

AGENDA ITEM
BUSINESS & FINANCE #1

Date of Board Meeting: June 20, 2013

TITLE: Review Budget Modification Plan

Background:

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCPs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCPs became part of the flexibility provisions in categorical program funding effective 2008-09-through 2014-15.

Superintendent's Council and MVROP Budget Committee have been working with Board, staff, and community members to identify potential budget modifications to address the loss in funding from the State of California. The State budget situation is continually changing due to increasing state budget deficits and uncertain tax receipts.

On November 6, 2012, the voters passed the Governor's tax measure, Proposition 30, and there will be no midyear cuts. More details will be provided in the coming months to implement the provisions of Proposition 30.

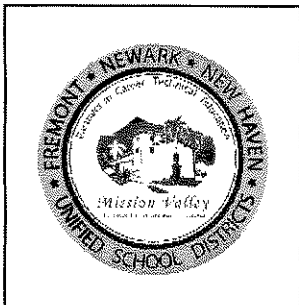
Current Status:

The State budget for 2013-14 has not been approved as of June 12, 2013. The 2013-14 Budget Conference Committee adopted a compromise proposal on the Local Control Funding Formula (LCFF). Limited details are available, as language on the compromise proposal is still being drafted. The proposal will go before the Assembly and Senate for approval once the bill language is complete.

Recommendation:

None. Presented to Governing Board for information only.

Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Pete Murchison
Staff/Contact Person	Location	Division	Superintendent



Business and Finance #2

____ Information
x Action
____ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #2**

DATE OF BOARD MEETING: June 20, 2013

Title: Approve One-Time Off-Schedule Salary Payment for 2012-13

Background

Mission Valley ROP Administration meets and confers with the members of the Budget Advisory Committee to discuss and receive input on salary and benefit adjustments. A Budget Advisory Committee meeting took place on June 11, 2013 to discuss a salary payment for 2012-13. The Budget Advisory Committee is comprised of representative teachers for each industry cluster and of classified staff as well as management.

Current Status

Mission Valley ROP has traditionally aligned salary compensation adjustments with Fremont Unified School District (FUSD). FUSD provided a 4% one-time off-schedule salary payment in 2012-13, a 1.5% on schedule increase in 2013-14 and a one-time \$750 per FTE payment in 2011-12.

Mission Valley ROP has not provided its employees any salary adjustments since 2007-08. A one-time off-schedule salary payment equal to 5.48% of base salary earned in the 2012-13 school year (excluding stipends, extra duty pay, and overtime) is being proposed for all MVROP employees including Certificated Teachers, Certificated Management, Classified Management, and Classified Non-Management. The 5.48% is based on statutory COLA of 2.24% and 3.24% in 2011-12 and 2012-13 respectively. The one-time payment, estimated at \$237,191, will be funded by Local Income/Excess Property Tax reserves and will not have any ongoing impact on the MVROP budget nor the Reserve for Economic Uncertainties which is at 15%.

The Public Disclosure of Collective Bargaining Agreement forms were submitted to Alameda County Office of Education on June 12, 2013.

Recommendation

Staff recommends approval of a one-time off-schedule salary payment equal to 5.48% of base salary earned in 2012-13, excluding stipends, extra time, extra duty pay and overtime, for all Mission Valley ROP employees, including Certificated Teachers, Certificated Management, Classified Non-Management, and Classified Management.

Marie dela Cruz, 657-1865 x15145
Staff Contact Person

Business Services
Department

Pete Murchison
Superintendent

Certification of the Districts Ability to Meet the Costs of Collective Bargaining Agreement

This disclosure document must be signed by the District Superintendent and Chief Business Official prior to the public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of Mission Valley ROP, hereby certify that the District can meet the costs incurred under the Agreement between the District and the Certificated Teachers, Certificated Management, Classified Management and Classified Non-Management Employee Groups, during the term of the agreement from July 1, 2012 to June 30, 2013.

The budget revisions necessary to meet the costs of the agreement in each year of its term are itemized below. If the District does not adopt all of the revisions in the current fiscal year, the County Superintendent is required to issue a qualified or negative certification on the next Interim Report per Government Code (GC) 3547.5(c)

Budget Adjustment Categories	Increase(Decrease) Year 1	Increase(Decrease) Year 2	Increase(Decrease) Year 3
Revenues/Other Financing Sources			
	0	0	0
Expenditures/Other Financing Uses			
One-time off-schedule salary payment	237,191	0	0
Ending Balance Increase (Decrease)	(237,191)	0	0

N/A _____ (No budget revisions necessary)

_____ *These projections are based on the attached assumptions, which become an integral part of this document.*

District Superintendent (Signature)

Pete Murchison

District Superintendent (Type Name)

Date

6/13/13

Chief Business Official (Signature)

Marie dela Cruz

Chief Business Official (Type Name)

Date

6/11/13

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

Name of Bargaining Unit: Certificated Teachers Certificated X Classified

The proposed agreement covers the period beginning July 1, 2012 and ending June 30, 2013

and will be acted on by the Governing Board at its meeting on June 20, 2013 (Date).

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement FY	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) FY	Year 2 Increase/(Decrease) FY	Year 3 Increase/(Decrease) FY
1.	Salary Schedule (This is to include Step & Column, which is also reported separately in item 6)	\$ 2,140,062	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
2.	Other Compensation Stipends, Bonuses, Longevity, Overtime Differential, Callback or Standby Pay, etc.		\$ 117,275	\$ -	\$ -
			5.48%	0.00%	0.00%
2a.	Description of Other Compensation		\$ -	\$ -	\$ -
3.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 320,795	\$ 17,087	\$ -	\$ -
			5.33%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 22,018	\$ 1,173	\$ -	\$ -
			5.33%	0.00%	0.00%
5.	Total Compensation - Add Items 1 through 4 to equal 5	\$ 2,482,875	\$ 135,535	\$ -	\$ -
			5.46%	0.00%	0.00%
6.	Step & Column - Due to movement plus any changes due to settlement. This is a subset of item No. 1.	\$ -	\$ -	\$ -	\$ -
7.	Total number of represented Employees (Use FTEs)	29.93	29.93	0	0
8.	Total Compensation <u>Average</u> Cost per Employee	\$ 82,956	\$ 4,528	\$ -	\$ -
			0.00%	0.00%	0.00%

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

Name of Bargaining Unit: _____ Classified Non-Management___ Certificated ___ Classified X___

The proposed agreement covers the period beginning July 1, 2012 and ending June 30, 2013

and will be acted on by the Governing Board at its meeting on June 20, 2013 (Date).

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement FY	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) FY	Year 2 Increase/(Decrease) FY	Year 3 Increase/(Decrease) FY
1.	Salary Schedule (This is to include Step & Column, which is also reported separately in item 6)	\$ 702,084	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
2.	Other Compensation Stipends, Bonuses, Longevity, Overtime Differential, Callback or Standby Pay, etc.		\$ 38,474	\$ -	\$ -
			5.48%	0.00%	0.00%
2a.	Description of Other Compensation		\$ -	\$ -	\$ -
3.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 173,480	\$ 9,211	\$ -	\$ -
			5.31%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 7,247	\$ 385	\$ -	\$ -
			5.31%	0.00%	0.00%
5.	Total Compensation - Add Items 1 through 4 to equal 5	\$ 882,811	\$ 48,070	\$ -	\$ -
			5.45%	0.00%	0.00%
6.	Step & Column - Due to movement plus any changes due to settlement. This is a subset of item No. 1.	\$ -	\$ -	\$ -	\$ -
7.	Total number of represented Employees (Use FTEs)	13.75	13.75	0	0
8.	Total Compensation Average Cost per Employee	\$ 64,204	\$ 3,496	\$ -	\$ -
			0.00%	0.00%	0.00%

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

Name of Bargaining Unit: Certificated Management Certificated X Classified

The proposed agreement covers the period beginning July 1, 2012 and ending June 30, 2013

and will be acted on by the Governing Board at its meeting on June 20, 2013 (Date).

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement FY	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) FY	Year 2 Increase/(Decrease) FY	Year 3 Increase/(Decrease) FY
1.	Salary Schedule (This is to include Step & Column, which is also reported separately in item 6)	\$ 508,923	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
2.	Other Compensation Stipends, Bonuses, Longevity, Overtime Differential, Callback or Standby Pay, etc.		\$ 27,889	\$ -	\$ -
			5.48%	0.00%	0.00%
2a.	Description of Other Compensation		\$ -	\$ -	\$ -
3.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 74,150	\$ 4,063	\$ -	\$ -
			5.48%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 5,089	\$ 279	\$ -	\$ -
			5.48%	0.00%	0.00%
5.	Total Compensation - Add Items 1 through 4 to equal 5	\$ 588,162	\$ 32,231	\$ -	\$ -
			5.48%	0.00%	0.00%
6.	Step & Column - Due to movement plus any changes due to settlement. This is a subset of item No. 1.	\$ -	\$ -	\$ -	\$ -
7.	Total number of represented Employees (Use FTEs)	4	4	0	0
8.	Total Compensation Average Cost per Employee	\$ 147,041	\$ 8,058	\$ -	\$ -
			0.00%	0.00%	0.00%

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

Name of Bargaining Unit: _____ Classified Management___ Certificated ___ Classified X___

The proposed agreement covers the period beginning July 1, 2012 and ending June 30, 2013

and will be acted on by the Governing Board at its meeting on June 20, 2013 (Date).

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement FY	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) FY	Year 2 Increase/(Decrease) FY	Year 3 Increase/(Decrease) FY
1.	Salary Schedule (This is to include Step & Column, which is also reported separately in item 6)	\$ 311,893	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
2.	Other Compensation Stipends, Bonuses, Longevity, Overtime Differential, Callback or Standby Pay, etc.		\$ 17,092	\$ -	\$ -
			5.48%	0.00%	0.00%
2a.	Description of Other Compensation		\$ -	\$ -	\$ -
3.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 72,756	\$ 4,092	\$ -	\$ -
			5.62%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 5,021	\$ 171	\$ -	\$ -
			3.40%	0.00%	0.00%
5.	Total Compensation - Add Items 1 through 4 to equal 5	\$ 389,670	\$ 21,354	\$ -	\$ -
			5.48%	0.00%	0.00%
6.	Step & Column - Due to movement plus any changes due to settlement. This is a subset of item No. 1.	\$ -	\$ -	\$ -	\$ -
7.	Total number of represented Employees (Use FTEs)	3	3	0	0
8.	Total Compensation Average Cost per Employee	\$ 129,890	\$ 7,118	\$ -	\$ -
			0.00%	0.00%	0.00%

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

5.48% one-time off-schedule salary payment for 2012-13. Payment applies to base salary earned in 2012-13 only.
Does not include stipends, extra time, overtime and extra duty pay.

10. Were any additional steps, columns or ranges added to the schedules? (If yes, please explain.)

No.

11. Please include comments and explanations as necessary. (If more room is necessary, please attach additional sheet.)

- B. Proposed Negotiated Changes in Non-compensation Items** (e.g. class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

- C. What are the Specific Impacts (Positive or Negative) on Instructional and Support Programs to Accommodate the Settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (e.g. counselors, librarians, custodial staff, etc.).

No impact.

- D. What Contingency Language is Included in the Proposed Agreement (e.g. reopeners, etc.)?**

None.

- E. Will this Agreement Create, Increase, or Decrease Deficit Financing in the Current or Subsequent Year(s)?**

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

The agreement will increase deficit by \$237,191 in the current year 2012-13.
Deficit to be funded by local income carryover reserves.

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

- F. Identify Other Major Provisions that do not Directly Affect the District's Costs; such as Binding Arbitration, Grievances Procedures, etc.**

None.

- G. Source of Funding for Proposed Agreement**

- 1. Current Year**

Local income carryover reserves

- 2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (I.e., what will allow the district to afford this contract)?**

This is a one-time payment. No ongoing costs.

- 3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)**

N/A

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

H. Impact of Proposed Agreement on Current Year Operating Budget (Ed. Code 42142)

	Column 1 Latest Board- Approved Budget Before Settlement As of:	Column 2 Cost of Adjustments as a Result of Settlement	Column 3 Other Revisions Costs Increases (Decreases)	Column 4 Total New Budget (Col 1+2+3)
Revenues				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 6,433,222	\$ -	\$ -	\$ 6,433,222
Total Revenues	\$ 6,433,222	\$ -	\$ -	\$ 6,433,222
Expenditures				
1000 Certificated Salaries	\$ 2,723,985	\$ 145,164	\$ -	\$ 2,869,149
2000 Classified Salaries	\$ 1,046,977	\$ 55,566	\$ -	\$ 1,102,543
3000 Employee Benefits	\$ 681,742	\$ 36,461	\$ -	\$ 718,203
4000 Books and Supplies	\$ 608,812	\$ -	\$ -	\$ 608,812
5000 Services and Operating Expenses	\$ 1,336,143	\$ -	\$ -	\$ 1,336,143
6000 Capital Outlay	\$ 125,579	\$ -	\$ -	\$ 125,579
7000 Other Outgo	\$ 10,838	\$ -	\$ -	\$ 10,838
Total Expenditures	\$ 6,534,076	\$ 237,191	\$ -	\$ 6,771,267
Operating Surplus (Deficit)	\$ (100,854)	\$ (237,191)	\$ -	\$ (338,045)
Other Sources and Transfers In	\$ -	\$ -	\$ -	\$ -
Other Uses and Transfers Out	\$ -	\$ -	\$ -	\$ -
Current Year Increase (Decrease) In Fund Balance	\$ (100,854)	\$ (237,191)	\$ -	\$ (338,045)
Beginning Balance	\$ 5,719,602			\$ 5,719,602
Current Year Ending Balance	\$ 5,618,748	\$ (237,191)	\$ -	\$ 5,381,557
Components of Ending Balance				
Nonspendable and Restricted 9711-9740	\$ 184,440	\$ -	\$ -	\$ 184,440
Reserved for Economic Uncertainties 9789 (3%)	\$ 968,569	\$ -	\$ -	\$ 968,569
Committed and Assigned 9770-9780	\$ 4,465,739	\$ (237,191)	\$ -	\$ 4,228,548
Unassigned/Unappropriated 9790	\$ -			\$ -

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

If the total amount of the adjustment in Column 2 on page 4 does not agree with the amount of the Total Compensation Increase in Section A, line 5, page 1 (e.g. increase was partially budgeted), explain the variance below:

N/A

Please include any additional comments and explanations of page 4 as necessary:

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

1. State Reserve Standard

a.	Total Expenditures, Transfers Out, and Uses (Page 4, Column 4, total Expense & Other Uses and Transfers Out) (Must include restricted and unrestricted expenditures)	\$ 6,771,267
b.	State Standard Minimum Reserve Percentage for this District	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a. times Line b. or \$50,000.	\$ 203,138

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Reserve for Economic Uncertainties	\$ 203,138
b. General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount	\$ -
c. Special Reserve Fund 17-Budgeted Reserve for Economic Uncertainties	\$ -
d. Special Reserve Fund 17-Budgeted Unassigned/Unappropriated Amount	\$ -
e. Article XIII-B Fund 72-Budgeted Reserve for Economic Uncertainties	\$ -
f. Article XIII-B Fund 72-Budgeted Unassigned/Unappropriated Amount	\$ -
g. Total District Budgeted Unrestricted Reserves	\$ 203,138

3. Do unrestricted reserves meet the state standard minimum reserve amount? YES X NO

If NO, how do you plan to restore your reserves?

[illegible]

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

Revised MYP Including the Effects of Collective Bargaining

District Name: Mission Valley ROP			
General Fund			
Multi-Year Projections			
Budget Year: 2012-13			
	ADA:	ADA:	ADA:
	COLA: 0%	COLA: 0%	COLA: 0%
	Deficit:	Deficit:	Deficit:
	Year: 2012-13	Year: 2013-14	Year: 2014-15
Revenues			
Revenue Limit Sources			
Federal Revenue			
Other State Revenue			
Local Revenue	6,433,222	6,533,893	6,533,893
Total Revenue	6,433,222	6,533,893	6,533,893
Expenditures			
Certificated Salaries	2,723,985	3,013,989	3,104,409
Step & Column Adjustment			
Cost-of-Living Adjustment			
Other Adjustments	145,164		
Classified Salaries	1,046,977	1,029,039	1,059,910
Step & Column Adjustment			
Cost-of-Living Adjustment			
Other Adjustments	55,566		
Employee Benefits	718,203	615,229	641,091
Books & Supplies	608,812	473,088	473,088
Services, Other Operating Exp	1,336,143	1,375,029	1,375,029
Capital Outlay	125,579	97,534	0
Other Outgo	10,838	10,939	0
Direct Support/Indirect Costs			
Total Expenditures	6,771,267	6,614,847	6,653,527
Operating Surplus (Deficit)	(338,045)	(80,954)	(119,634)
Other Financing Sources & Transfers In(Positive figure)			
Other Financing Uses & Transfers Out (Neg Figure)			
Current Yr Inc(Dec) in Fund Balance	(338,045)	(80,954)	(119,634)
Beginning Fund Balance	5,719,602	5,381,557	5,300,603
Audit Adjustments/Restatements			
Ending Balance	5,381,557	5,300,603	5,180,969
Restricted Balance	184,440	184,440	184,440
Required Reserve	203,138	198,445	199,606
Unrestricted Balance (Incl Revolving)	4,993,979	4,917,718	4,796,923
Comments (Major changes):			

MISSION VALLEY ROP
Public Disclosure of Collective Bargaining Agreement
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5

J. Salary Notification Requirement

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

Comparison of Proposed Agreement to Change in District Base Revenue Limit

(a) Current Year Base Revenue Limit (BRL) per ADA: (obtain from the FY _____ County Office-provided Revenue Limit or+B263 Form RL, Line 3	\$ _____ (Estimated)
(b) Prior Year Base Revenue Limit per ADA: (Form RL, Line 1)	\$ _____ (Actual)
(c) Amount of Current Year Increase: (a) minus (b)	\$ _____
(d) Percentage Increase in BRL per ADA: (c) divided by (b)	0.00%
(e) Indicate Total Settlement Percentage Increase from Section A, line 5, Page 1 for current year	5.48%

K. Certification

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code 3547.5.

District Superintendent (or Designee)
(Signature)

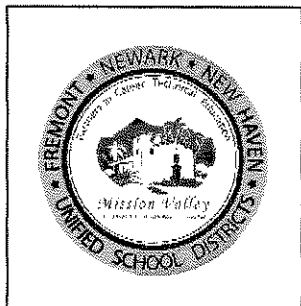
Date

After public disclosure of the major provisions contained in this summary, the Governing Board, at its meeting on June 20, 2013, took action to approve the proposed Agreement with the Mission Valley ROP employees.

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Alameda County Office of Education reserves the right to ask any additional questions or request any additional information we feel is necessary to review the district properly under AB 1200, including a copy of the Tentative Agreement.



Business and Finance #3

☒ Information
☒ Action
☐ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #3**

DATE OF BOARD MEETING: June 20, 2013

TITLE: Approve Adopted Budget 2013-14

Background:

Mission Valley ROP submits a final budget to the Governing Council for adoption at the June meeting each year.

Current Status:

The budget for 2013-14 is in the State required SACS financial reporting software. Estimates for 2012-13 actuals and budgeted accounts for 2013-14 are included in the report, along with a criteria and standards review, long term debts, multi-year projection and assumptions for income and expenditures. The final budget for the State has not been approved as of June 12, 2013.

Recommendation:

Staff recommends approval of 2013-14 final adopted budget.

Marie dela Cruz, 657-1865 X15145	ROP Center	Business Services	Pete Murchison
Staff/Contact Person	Location	Division	Superintendent

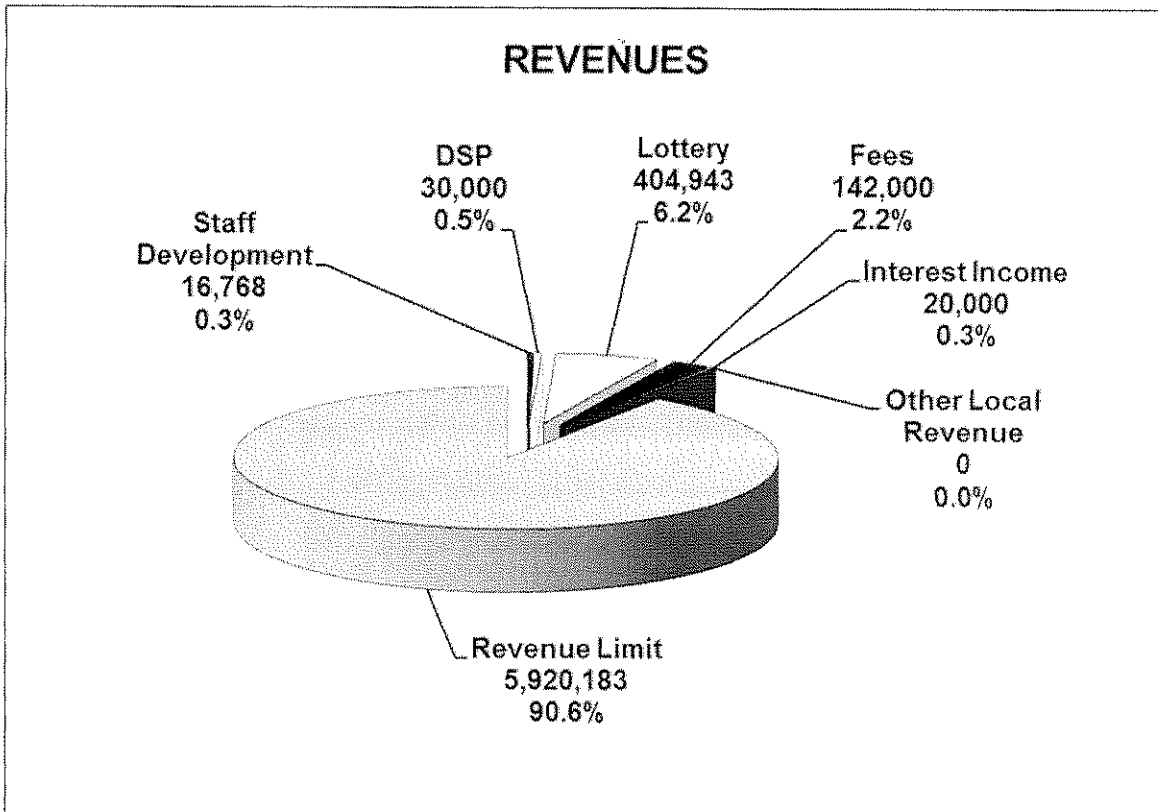
Board Meeting June 20, 2013
Agenda Item
Business & Finance #3

2013-14 ADOPTED BUDGET

I. REVENUES

- Total 2013-14 Revenues = \$6,533,894 (1.25% increase)
- No Cost of Living Adjustment (0% COLA)
- Lottery based on \$154.00 per 2007-08 ADA
- Additional 1.6 FTE's in Adult Fee-Based Classes

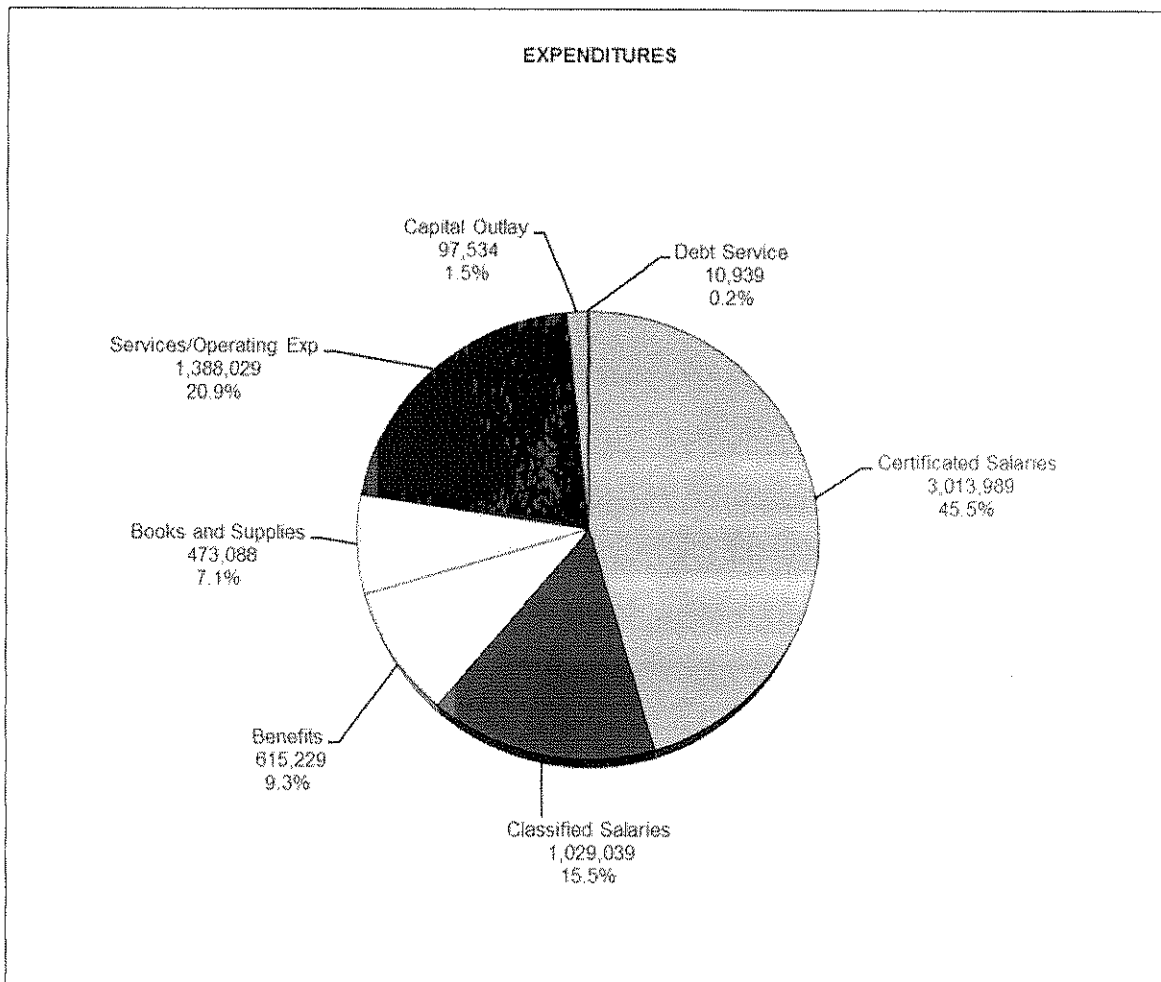
Revenues	2012-13 2nd Interim	2013-14 Adopted Budget	Difference	% Change
Cal WORKS	6,515	0	(6,515)	-100.00%
Staff Development	16,768	16,768	0	0.00%
DSP	30,000	30,000	0	0.00%
Lottery	405,598	404,943	(655)	-0.16%
Fees	15,000	142,000	127,000	846.67%
Interest Income	20,000	20,000	0	0.00%
Other Local Revenue	39,158	0	(39,158)	-100.00%
Revenue Limit	5,920,183	5,920,183	0	0.00%
Total	6,453,222	6,533,894	80,672	1.25%



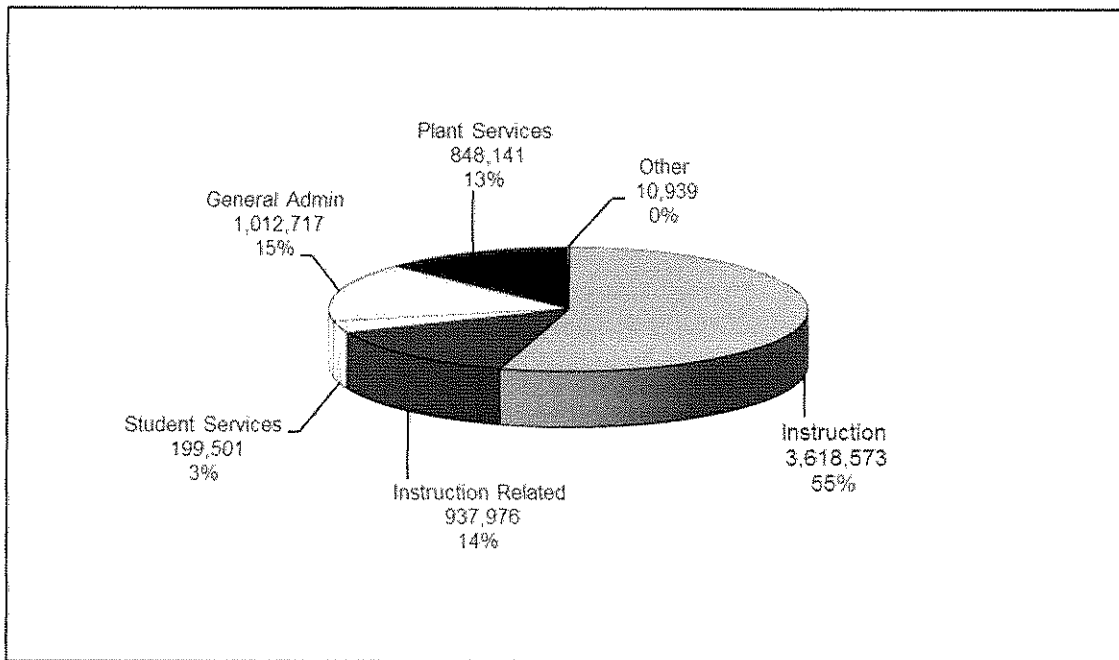
II. EXPENDITURES

- Total Expenditures = \$6,627,847 (1.4% increase)
- Salaries include 3% step and column increase
- Savings in Classified salaries include reduced work year and new hires in lower steps
- Decrease in benefits include lower rates in State Unemployment Insurance (from 1.61% to .05%)
- Books and supplies do not include 2012-13 one-time expenditures for instructional programs (use of excess property tax reserves)
- Total salaries and benefits represent 70% total expenditures
- 72% of total expenditures are related to instruction and student services

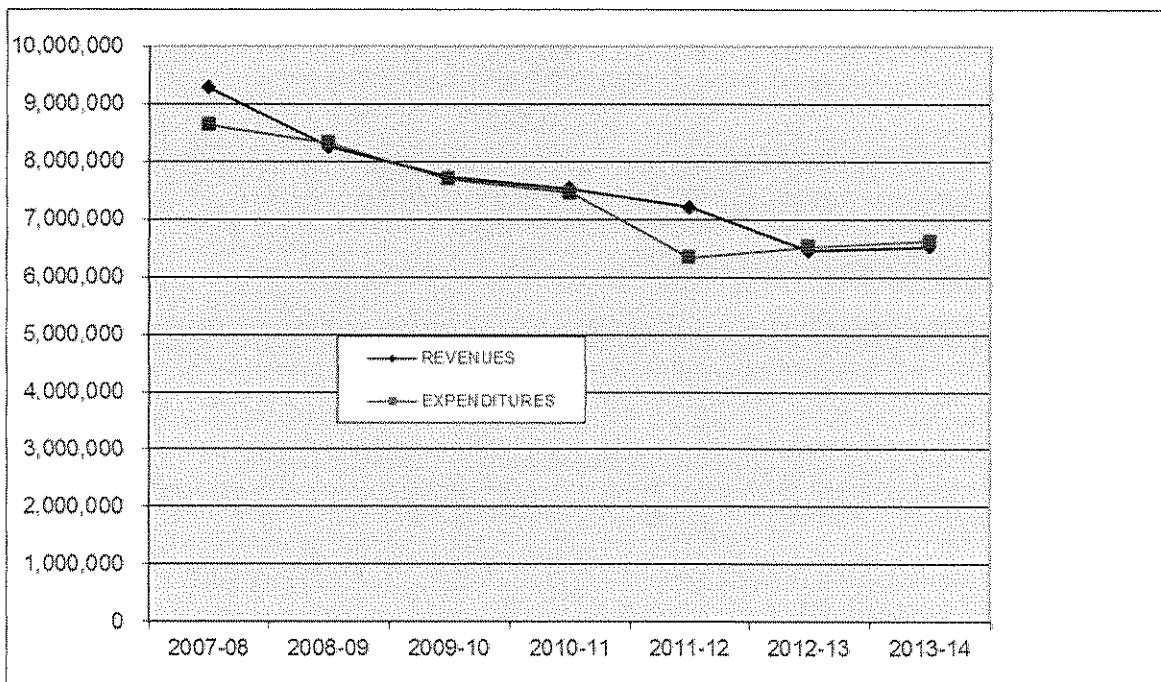
Expenditures	2012-13	2013-14	Difference	% Change
Certificated Salaries	2,723,985	3,013,989	290,004	10.6%
Classified Salaries	1,046,977	1,029,039	(17,938)	-1.7%
Benefits	681,742	615,229	(66,513)	-9.8%
Books and Supplies	608,812	473,088	(135,724)	-22.3%
Services/Operating Exp	1,336,143	1,388,029	51,886	3.9%
Capital Outlay	125,579	97,534	(28,045)	-22.3%
Debt Service	10,838	10,939	101	0.9%
Total Expenditures	6,534,076	6,627,847	93,771	1.4%



Expenditures by Function

**III. BUDGET BALANCE**

- Revenues less Expenditures = Deficit of \$93,953
- The deficit will be covered by reserves



IV. FUND BALANCE/RESERVES

- Total ending fund balance/reserves is \$5,544,794
- Reserve for Economic Uncertainties is 14% of total expenditures

RESERVES	2012-13	2013-14	Change
Economic Uncertainties	952,135	930,931	(21,204)
General Reserve	634,000	634,000	-
Prop 1D Projects	200,000	200,000	-
Facilities	762,000	762,000	-
Equipment Reserve	703,000	703,000	-
Retiree Benefits	160,000	160,000	-
Lottery Carryover	491,146	441,901	(49,245)
DSP Carryover	107,833	105,445	(2,388)
Local Income Carryover	1,600,017	1,600,017	-
Prepaid Expenditures	10,066	0	(10,066)
PLTW Grant Carryover	11,051	0	(11,051)
Revolving Cash	7,500	7,500	-
Total	5,638,748	5,544,794	(93,954)

V. MULTI-YEAR PROJECTION

Multi-Year Projection	2013-14	2014-15	2015-16
COLA	0.00%	0.00%	0.00%
Revenues	6,533,893	6,533,893	6,533,893
Expenditures	6,627,847	6,666,527	6,810,690
Surplus (Deficit)	(93,954)	(132,634)	(276,797)
Beginning Fund Balance	5,638,748	5,544,794	5,412,160
Ending Fund Balance	5,544,794	5,412,160	5,135,363

Reserve for Economic Uncertainties	930,931	798,298	521,502
% of Expenditures	14.0%	12.0%	7.7%

Assumptions:**2014-15**

- Revenues include 0% COLA
- Salaries include 3% step and column for all MVROP employees, no COLA increase

2015-16

- Revenues include 0% COLA
- Salaries include 3% step and column for all MVROP employees, no COLA increase

VI. CRITERIA AND STANDARDS

The Criteria and Standards section reviews our financial data against State established standards in various areas such as salaries and benefits, revenues, expenditures, deficit spending and reserves. Standards are either “met” or “not met”.

MVROP’s 2013-14 Budget meets all criteria and standards except the area of Salaries and Benefits. The standard compares the historical ratio of salaries and benefits to total expenditures. Based on our historical ratio, the standard ratio should be within 61-67%. In the budget year and subsequent years our ratios are about 70% which exceeds the standard. The difference is due to salaries increasing by step and column every year while revenues stay the same.

VII. TECHNICAL REVIEW CHECKS

All checks “passed” for the Adopted Budget.

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2012-13 Estimated Actuals	2013-14 Budget
01	General Fund/County School Service Fund	GS	GS
10	Special Education Pass-Through Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Special Revenue Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
18	School Bus Emissions Reduction Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
61	Cafeteria Enterprise Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund		
95	Student Body Fund		
95A	Changes in Assets and Liabilities (Student Body)		
ASSET	Schedule of Capital Assets	S	
CASH	Cashflow Worksheet		S
CB	Budget Certification		S
CC	Workers' Compensation Certification		S
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities	S	
ICR	Indirect Cost Rate Worksheet	GS	
MYP	Multiyear Projections - General Fund		GS
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)		
SIAA	Summary of Interfund Activities - Actuals		
SIAB	Summary of Interfund Activities - Budget		
01CS	Criteria and Standards Review	GS	GS

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	46,768.00	46,768.00	0.0%
4) Other Local Revenue		8600-8799	6,406,454.31	6,487,126.00	1.3%
5) TOTAL, REVENUES			6,453,222.31	6,533,894.00	1.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,723,985.00	3,013,989.00	10.6%
2) Classified Salaries		2000-2999	1,046,977.00	1,029,039.00	-1.7%
3) Employee Benefits		3000-3999	681,742.00	815,229.00	-9.8%
4) Books and Supplies		4000-4999	608,812.31	473,088.00	-22.3%
5) Services and Other Operating Expenditures		5000-5999	1,336,143.00	1,388,029.00	3.9%
6) Capital Outlay		6000-6999	125,579.00	97,534.00	-22.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	10,838.00	10,939.00	0.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,534,076.31	6,627,847.00	1.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(80,854.00)	(93,953.00)	16.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(80,854.00)	(93,953.00)	16.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,719,601.90	5,638,747.90	-1.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,719,601.90	5,638,747.90	-1.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,719,601.90	5,638,747.90	-1.4%
2) Ending Balance, June 30 (E + F1e)			5,638,747.90	5,544,794.90	-1.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	7,500.00	7,500.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	10,065.94	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	187,990.98	172,147.78	-8.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	4,481,055.72	4,434,214.72	-1.0%
Prop 1D contingencies	0000	9780		200,000.00	
Equipment Reserves	0000	9780		703,000.00	
Building Repairs/Improvements	0000	9780		762,000.00	
General Reserve	0000	9780		634,000.00	
Local Income Carryover 11-12	0000	9780		533,616.00	
Local Income Carryover prior years	0000	9780		1,066,401.00	
Retiree Benefits (OPEB)	0000	9780		160,000.00	
Lottery unrestricted carryover	1100	9780		375,197.72	
Prop 1D contingencies	0000	9780	200,000.00		
Equipment Reserves	0000	9780	703,000.00		
Building Repairs/Improvements	0000	9780	762,000.00		
General Reserve	0000	9780	634,000.00		
Local Income Carryover 2011-12	0000	9780	533,616.00		
Local Income Carryover Prior Years	0000	9780	1,066,401.00		
Retiree Benefits (OPEB)	0000	9780	160,000.00		
Lottery unrestricted, carryover	1100	9780	422,038.72		
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	952,135.26	930,932.40	-2.2%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	4,289,710.96		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	7,500.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	128,360.27		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	10,065.94		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			4,435,637.17		
H. LIABILITIES					
1) Accounts Payable		9500	(452.28)		
2) Due to Grantor Governments		9590	(2,272.00)		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) TOTAL, LIABILITIES			(2,724.28)		
I. FUND EQUITY					
Ending Fund Balance, June 30 (G9 - H6)			4,438,361.45		

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.0%
No Child Left Behind	3200, 3205, 4036	8290	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
Home-to-School Transportation	7230	8311	0.00	0.00	0.0%
Special Education Transportation	7240	8311	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	46,768.00	46,768.00	0.0%
TOTAL, OTHER STATE REVENUE			46,768.00	46,768.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/ Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	15,000.00	142,000.00	846.7%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	45,673.31	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	6,325,781.00	6,325,126.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			6,406,454.31	6,487,126.00	1.3%
TOTAL, REVENUES			6,453,222.31	6,533,894.00	1.3%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	2,215,062.00	2,478,200.00	11.9%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	508,923.00	535,789.00	5.3%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,723,985.00	3,013,989.00	10.6%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	48,091.00	43,542.00	-9.5%
Classified Support Salaries		2200	174,694.00	168,297.00	-3.7%
Classified Supervisors' and Administrators' Salaries		2300	311,893.00	315,488.00	1.2%
Clerical, Technical and Office Salaries		2400	463,299.00	472,496.00	2.0%
Other Classified Salaries		2900	49,000.00	29,216.00	-40.4%
TOTAL, CLASSIFIED SALARIES			1,046,977.00	1,029,039.00	-1.7%
EMPLOYEE BENEFITS					
STRS		3101-3102	226,499.00	235,550.00	4.0%
PERS		3201-3202	116,368.00	118,246.00	1.6%
OASDI/Medicare/Alternative		3301-3302	113,079.00	113,947.00	0.8%
Health and Welfare Benefits		3401-3402	37,158.00	36,139.00	-2.7%
Unemployment Insurance		3501-3502	59,444.00	2,781.00	-95.3%
Workers' Compensation		3601-3602	86,653.00	89,730.00	3.6%
OPEB, Allocated		3701-3702	39,574.00	15,369.00	-61.2%
OPEB, Active Employees		3751-3752	2,867.00	3,267.00	14.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	100.00	200.00	100.0%
TOTAL, EMPLOYEE BENEFITS			681,742.00	615,229.00	-9.8%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	35,821.00	40,289.00	12.5%
Books and Other Reference Materials		4200	2,328.00	0.00	-100.0%
Materials and Supplies		4300	318,015.31	393,799.00	23.8%
Noncapitalized Equipment		4400	252,648.00	39,000.00	-84.6%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			608,812.31	473,088.00	-22.3%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	73,451.00	43,335.00	-41.0%
Dues and Memberships		5300	9,895.00	10,250.00	3.6%
Insurance		5400-5450	80,000.00	80,000.00	0.0%
Operations and Housekeeping Services		5500	176,000.00	149,695.00	-14.9%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	365,821.00	408,436.00	11.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	612,470.00	683,063.00	11.5%
Communications		5900	18,506.00	13,250.00	-28.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,336,143.00	1,388,029.00	3.9%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	62,250.00	76,534.00	22.9%
Equipment		6400	63,329.00	21,000.00	-66.8%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			125,579.00	97,534.00	-22.3%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	2,011.00	1,066.00	-47.0%
Other Debt Service - Principal		7439	8,827.00	9,873.00	11.9%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			10,838.00	10,939.00	0.9%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL EXPENDITURES			6,534,076.31	6,627,847.00	1.4%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	46,768.00	46,768.00	0.0%
4) Other Local Revenue		8600-8799	6,406,454.31	6,487,126.00	1.3%
5) TOTAL, REVENUES			6,453,222.31	6,533,894.00	1.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		3,500,401.31	3,618,573.00	3.4%
2) Instruction - Related Services	2000-2999		919,605.00	937,976.00	2.0%
3) Pupil Services	3000-3999		174,733.00	199,501.00	14.2%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		998,584.00	1,012,717.00	1.4%
8) Plant Services	8000-8999		929,915.00	848,141.00	-8.8%
9) Other Outgo	9000-9999	Except 7600-7699	10,838.00	10,939.00	0.9%
10) TOTAL, EXPENDITURES			6,534,076.31	6,627,847.00	1.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(80,854.00)	(93,953.00)	16.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(80,854.00)	(93,953.00)	16.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,719,601.90	5,638,747.90	-1.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,719,601.90	5,638,747.90	-1.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,719,601.90	5,638,747.90	-1.4%
2) Ending Balance, June 30 (E + F1e)			5,638,747.90	5,544,794.90	-1.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	7,500.00	7,500.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	10,065.94	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	187,990.98	172,147.78	-8.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	4,481,055.72	4,434,214.72	-1.0%
Prop 1D contingencies	0000	9780		200,000.00	
Equipment Reserves	0000	9780		703,000.00	
Building Repairs/Improvements	0000	9780		762,000.00	
General Reserve	0000	9780		634,000.00	
Local Income Carryover 11-12	0000	9780		533,616.00	
Local Income Carryover prior years	0000	9780		1,066,401.00	
Retiree Benefits (OPEB)	0000	9780		160,000.00	
Lottery unrestricted carryover	1100	9780		375,197.72	
Prop 1D contingencies	0000	9780	200,000.00		
Equipment Reserves	0000	9780	703,000.00		
Building Repairs/Improvements	0000	9780	762,000.00		
General Reserve	0000	9780	634,000.00		
Local Income Carryover 2011-12	0000	9780	533,616.00		
Local Income Carryover Prior Years	0000	9780	1,066,401.00		
Retiree Benefits (OPEB)	0000	9780	160,000.00		
Lottery unrestricted, carryover	1100	9780	422,038.72		
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	952,135.26	930,932.40	-2.2%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2012-13 Estimated Actuals	2013-14 Budget
6300	Lottery: Instructional Materials	69,106.64	66,702.64
6355	ROCP: Direct Support Professional Training Program	107,833.14	105,445.14
9010	Other Restricted Local	11,051.20	0.00
Total, Restricted Balance		187,990.98	172,147.78

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL REVENUES			0.00	0.00	0.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,175.98	1,175.98	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,175.98	1,175.98	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,175.98	1,175.98	0.0%
2) Ending Balance, June 30 (E + F1e)			1,175.98	1,175.98	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,175.98	1,175.98	0.0%
Interest income carryover	0000	9780		1,175.98	
Interest income carryover	0000	9780	1,175.98		
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,178.27		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,178.27		
H. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (G9 - H6)			1,178.27		

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c + e)					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2012-13 Estimated Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,175.98	1,175.98	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,175.98	1,175.98	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,175.98	1,175.98	0.0%
2) Ending Balance, June 30 (E + F1e)			1,175.98	1,175.98	0.0%
Components of Ending Fund Balance)					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	1,175.98	1,175.98	0.0%
Interest income carryover	0000	9780		1,175.98	
Interest Income carryover	0000	9780	1,175.98		
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2012-13		2013-14
		Estimated	Actuals	Budget
Total, Restricted Balance		0.00		0.00

July 1 Budget (Single Adoption)
2012-13 Estimated Actuals
Schedule of Capital Assets

01 40402 0000000
Form ASSET

Mission Valley ROC/P
Alameda County

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:			0.00			0.00
Land	4,679,930.00		4,679,930.00	77,953.00		4,757,883.00
Work in Progress						
Total capital assets not being depreciated	4,679,930.00	0.00	4,679,930.00	77,953.00	0.00	4,757,883.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	711,147.00		711,147.00			711,147.00
Equipment	468,037.00		468,037.00	37,387.00		505,424.00
Total capital assets being depreciated	1,179,184.00	0.00	1,179,184.00	37,387.00	0.00	1,216,571.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings	(449,435.00)		(449,435.00)			(449,435.00)
Equipment	(286,984.00)		(286,984.00)			(286,984.00)
Total accumulated depreciation	(736,419.00)	0.00	(736,419.00)	0.00	0.00	(736,419.00)
Total capital assets being depreciated, net	442,765.00	0.00	442,765.00	37,387.00	0.00	480,152.00
Governmental activity capital assets, net	5,122,695.00	0.00	5,122,695.00	115,340.00	0.00	5,238,035.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated						
Capital assets being depreciated:	0.00	0.00	0.00	0.00	0.00	0.00
Land Improvements						
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

July 1 Budget (Single Adoption)
2013-14 Budget
Cashflow Worksheet - Budget Year (1)

01 40402 0000000
Form CASH

ssion Valley ROC/IP
ameda County

ESTIMATES THROUGH THE MONTH OF		July	August	September	October	November	December	January	February
B. RECEIPTS	Object								
	JUNE	2,412,513.00	4,604,589.00	5,252,108.00	5,508,473.00	5,348,753.00	5,403,379.00	5,647,573.00	5,662,628.00
Revenue Limit Sources Principal Apportionment Property Taxes Miscellaneous Funds Federal Revenue Other State Revenue Other Local Revenue Interfund Transfers In All Other Financing Sources TOTAL RECEIPTS	8010-8019								
	8020-8079								
	8080-8099								
	8100-8299								
	8300-8599	3,045.00	2,145.00	1,806.00	8,458.00	0.00	6,613.00	1,659.00	1,509.00
	8600-8799		110,313.00	682,201.00	263,830.00	481,656.00	928,985.00	485,184.00	344,543.00
	8910-8929								
	8930-8979								
		3,045.00	112,458.00	684,007.00	272,288.00	481,656.00	935,598.00	486,843.00	346,052.00
	TOTAL RECEIPTS								
C. DISBURSEMENTS	1000-1999	35,029.00	40,825.00	208,992.00	222,948.00	223,091.00	182,180.00	253,183.00	223,330.00
	2000-2999	63,204.00	70,719.00	78,139.00	80,574.00	88,038.00	81,345.00	81,047.00	88,041.00
	3000-3999	22,391.00	22,820.00	53,816.00	56,542.00	55,898.00	48,966.00	60,165.00	57,871.00
	4000-4999	195.00	26,580.00	63,132.00	23,141.00	8,176.00	15,044.00	24,236.00	10,579.00
	5000-5999	84,066.00	38,285.00	46,817.00	51,628.00	42,294.00	375,544.00	59,468.00	39,258.00
	6000-6999	6,216.00	0.00	0.00	0.00	657.00	12.00	4,352.00	9,303.00
	7000-7499	0.00	11,786.00	0.00	0.00	(948.00)	0.00	0.00	0.00
	7600-7629								
	7630-7699								
	TOTAL DISBURSEMENTS	211,101.00	211,015.00	450,896.00	434,833.00	417,206.00	703,091.00	482,451.00	428,322.00
D. BALANCE SHEET TRANSACTIONS									
Assets	9111-9199	1,844.00							
	9200-9299	2,464,779.00	813,557.00	23,213.00	3,301.00		11,989.00	11,561.00	1,024.00
	9310								
	9320								
	9330								
	9340								(400.00)
	SUBTOTAL ASSETS	0.00	2,466,623.00	813,557.00	3,301.00	0.00	11,989.00	11,561.00	624.00
	Liabilities								
	9500-9599	66,491.00	67,481.00	(41.00)	476.00	9,824.00	302.00	898.00	13,934.00
	9610								
Nonoperating	9640								
	9650								
	SUBTOTAL LIABILITIES	0.00	67,481.00	(41.00)	476.00	9,824.00	302.00	898.00	13,934.00
	Suspense Clearing								
	9910	0.00							
	TOTAL BALANCE SHEET TRANSACTIONS	0.00	746,076.00	23,254.00	2,825.00	(9,824.00)	11,687.00	10,663.00	(13,310.00)
E. NET INCREASE/DECREASE (B - C + D)									
F. ENDING CASH (A + E)		2,192,076.00	647,519.00	256,365.00	(159,720.00)	54,626.00	244,194.00	15,055.00	(95,580.00)
		4,604,589.00	5,252,108.00	5,508,473.00	5,348,753.00	5,403,379.00	5,647,573.00	5,662,628.00	5,567,048.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									

July 1 Budget (Single Adoption)
2013-14 Budget
Cashflow Worksheet - Budget Year (1)

01 40402 000000
Form CASH

ssion Valley ROC/PC
ameda County

ESTIMATES THROUGH THE MONTH OF	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
A. BEGINNING CASH	JUNE	5,567,048.00	5,235,811.00	4,848,840.00	4,324,587.00				
B. RECEIPTS									
Revenue Limit Sources	8010-8019							0.00	0.00
Principal Apportionment	8020-8079							0.00	0.00
Property Taxes	8080-8099							0.00	0.00
Miscellaneous Funds	8100-8299							0.00	0.00
Federal Revenue	8300-8599	6,654.00	3,150.00	2,920.00	8,809.00			46,768.00	46,768.00
Other State Revenue	8600-8799	211,703.00	102,624.00	43,314.00		2,832,773.00		6,487,126.00	6,487,126.00
Other Local Revenue	8910-8929							0.00	0.00
Interfund Transfers In	8930-8979							0.00	0.00
All Other Financing Sources		218,357.00	105,774.00	46,234.00	8,809.00	2,832,773.00	0.00	6,533,894.00	6,533,894.00
TOTAL RECEIPTS									
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	220,889.00	224,863.00	225,908.00	500,000.00	452,751.00		3,013,989.00	3,013,989.00
Classified Salaries	2000-2999	84,262.00	77,313.00	81,243.00	155,114.00			1,029,039.00	1,029,039.00
Employee Benefits	3000-3999	55,958.00	54,025.00	56,172.00	70,665.00			615,229.00	615,229.00
Books and Supplies	4000-4999	47,293.00	69,216.00	116,323.00	69,173.00			473,088.00	473,088.00
Services	5000-5999	142,241.00	66,097.00	65,888.00	376,443.00			1,388,029.00	1,388,029.00
Capital Outlay	6000-6599	0.00	388.00	15,760.00	60,846.00			97,534.00	97,534.00
Other Outgo	7000-7499				101.00			10,939.00	10,939.00
Interfund Transfers Out	7500-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		550,643.00	491,902.00	561,294.00	1,232,342.00	452,751.00	0.00	6,627,847.00	6,627,847.00
D. BALANCE SHEET TRANSACTIONS									
Assets									
Cash Not in Treasury	9111-9199							1,844.00	
Accounts Receivable	9200-9299	551.00	300.00					3,330,275.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330		(718.00)	(8,949.00)				(10,067.00)	
Other Current Assets	9340							0.00	
SUBTOTAL ASSETS		551.00	(418.00)	(8,949.00)	0.00	0.00	0.00	3,322,052.00	
Liabilities									
Accounts Payable	9500-9599	(498.00)	425.00	244.00				159,536.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Deferred Revenues	9650	(498.00)	425.00	244.00	0.00	0.00	0.00	159,536.00	
SUBTOTAL LIABILITIES									
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET TRANSACTIONS		1,049.00	(843.00)	(9,193.00)	0.00	0.00	0.00	3,162,516.00	
E. NET INCREASE/DECREASE (B - C + D)		(331,237.00)	(386,971.00)	(524,253.00)	(1,223,533.00)	2,380,022.00	0.00	3,068,563.00	(93,953.00)
F. ENDING CASH (A + E)		5,235,811.00	4,848,840.00	4,324,587.00	3,101,054.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								5,481,076.00	

July 1 Budget (Single Adoption)
2013-14 Budget
Cashflow Worksheet - Budget Year (2)

01 40402 0000000
Form CASH

Mission Valley ROC/IP
Alameda County

	Object	June	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF										
A. BEGINNING CASH			3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00
B. RECEIPTS										
Revenue Limit Sources	8010-8019									
Principal Apportionment	8020-8079									
Property Taxes	8080-8099									
Miscellaneous Funds	8100-8299									
Federal Revenue	8300-8599									
Other State Revenue	8600-8799									
Other Local Revenue	8910-8929									
Interfund Transfers In	8930-8979									
All Other Financing Sources		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS										
C. DISBURSEMENTS										
Certificated Salaries	1000-1999									
Classified Salaries	2000-2999									
Employee Benefits	3000-3999									
Books and Supplies	4000-4999									
Services	5000-5999									
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. BALANCE SHEET TRANSACTIONS										
Assets										
Cash Not in Treasury	9111-9199									
Accounts Receivable	9200-9299									
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
SUBTOTAL ASSETS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Deferred Revenues	9650									
SUBTOTAL LIABILITIES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET TRANSACTIONS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE										
(B - C + D)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F. ENDING CASH (A + E)			3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF	JUNE	3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00				
A. BEGINNING CASH		3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00				
B. RECEIPTS									
Revenue Limit Sources									
Principal Apportionment	8010-8019							0.00	
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599							0.00	
Other Local Revenue	8600-8799							0.00	
Interfund Transfers In	8810-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999							0.00	
Classified Salaries	2000-2999							0.00	
Employee Benefits	3000-3999							0.00	
Books and Supplies	4000-4999							0.00	
Services	5000-5999							0.00	
Capital Outlay	6000-6599							0.00	
Other Outgo	7000-7499							0.00	
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	
TOTAL DISBURSEMENTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. BALANCE SHEET TRANSACTIONS									
Assets									
Cash Not in Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
SUBTOTAL ASSETS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Deferred Revenues	9650							0.00	
SUBTOTAL LIABILITIES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET TRANSACTIONS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE									
(B - C + D)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F. ENDING CASH (A + E)		3,101,054.00	3,101,054.00	3,101,054.00	3,101,054.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								3,101,054.00	

ANNUAL BUDGET REPORT:

July 1, 2013 Single Budget Adoption

This budget was developed using the state-adopted Criteria and Standards. It was filed and adopted subsequent to a public hearing by the JPA governing board. (Pursuant to Education Code sections 33129, 41023 and 42127)

Budget available for inspection at:

Public Hearing:

Place: 5019 Stevenson Blvd, Fremont CA 94538

Place: 5019 Stevenson Blvd, Fremont CA

Date: June 17, 2013

Date: June 20, 2013

Time: 04:00 PM

Adoption Date: June 20, 2013

Signed: _____

Clerk/Secretary of the JPA Governing Board

(Original signature required)

Contact person for additional information on the budget reports:

Name: Marie dela Cruz

Telephone: 510-492-5145

Title: Director of Business Services

E-mail: mdelacruz@mvrop.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Revenue Limit	This criterion is not checked for JPAs.	n/a	

CRITERIA AND STANDARDS (continued)			Met	Not Met
5	Salaries and Benefits	Projected ratios of total salaries and benefits to total general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.	X	
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.	X	
7a	Deferred Maintenance	SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011), eliminates the local match requirement for Deferred Maintenance from 2008-09 through 2014-15. Therefore, this item has been inactivated for that period.		
7b	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	General fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed by more than the standard for the budget or two subsequent fiscal years?	X	
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2012-13) annual payment?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, are they lifetime benefits?	X	
		• If yes, do benefits continue beyond age 65?	X	
		• If yes, are benefits funded by pay-as-you-go?		X
S7b	Other Self-insurance Benefits	Does the JPA provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for:		
		• Certificated? (Section S8A, Line 1)		X
		• Classified? (Section S8B, Line 1)		X
		• Management/supervisor/confidential? (Section S8C, Line 1)		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior fiscal year or budget year?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?		X

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a joint powers agency is self-insured for workers' compensation claims, the director of the joint powers agency annually shall provide information to the governing board of the joint powers agency regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

(☐) Our JPA is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$	
Less: Amount of total liabilities reserved in budget:	\$	
Estimated accrued but unfunded liabilities:	\$	0.00

(☒) This joint powers agency is not self-insured for workers' compensation claims.

Signed _____
Clerk/Secretary of the Governing Board
(Original Signature Required)

Date of Meeting: Jun 20, 2013

For additional information on this certification, please contact:

Name: Marie dela Cruz

Title: Director of Business Services

Telephone: 510-492-5145

E-mail: mdelacruz@mvrop.org

July 1 Budget (Single Adoption)
2012-13 Estimated Actuals
Schedule of Long-Term Liabilities

01 40402 0000000
Form DEBT

ssion Valley ROC/P
ameda County

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	40,032.00		40,032.00		10,838.00	29,194.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation	117,699.00		117,699.00		15,792.00	101,907.00	
Compensated Absences Payable	116,156.00		116,156.00	324.00		116,480.00	
Governmental activities long-term liabilities	273,887.00	0.00	273,887.00	324.00	26,630.00	247,581.00	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 307,073.00
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

File

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 4,106,057.00

C. Percentage of Plant Services Costs Attributable to General Administration

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 7.48%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	452,084.00
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	161,155.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	38,698.23
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	19,544.57
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	671,481.80
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	671,481.80

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	3,476,633.31
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	919,605.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	174,733.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	368,841.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	478,657.77
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	241,746.43
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	5,660,216.51

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B18)

11.86%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2014-15 see www.cde.ca.gov/fg/ac/ic)

(Line A10 divided by Line B18)

11.86%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>671,481.80</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>0.00</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B18) or (the highest rate used to recover costs from any program (0%) times Part III, Line B18); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>0.00</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>0.00</u>

Approved indirect cost rate: 0.00%
Highest rate used in any program: 0.00%

<u>Fund</u>	<u>Resource</u>	<u>Eligible Expenditures (Objects 1000-5999 except Object 5100)</u>	<u>Indirect Costs Charged (Objects 7310 and 7350)</u>	<u>Rate Used</u>
-------------	-----------------	---	---	----------------------

Description	Object Codes	2013-14 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	46,768.00	0.00%	46,768.00	0.00%	46,768.00
4. Other Local Revenues	8600-8799	6,487,126.00	0.00%	6,487,126.00	0.00%	6,487,126.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5)		6,533,894.00	0.00%	6,533,894.00	0.00%	6,533,894.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,013,989.00		3,104,409.00
b. Step & Column Adjustment				90,420.00		93,132.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,013,989.00	3.00%	3,104,409.00	3.00%	3,197,541.00
2. Classified Salaries						
a. Base Salaries				1,029,039.00		1,059,910.00
b. Step & Column Adjustment				30,871.00		31,797.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,029,039.00	3.00%	1,059,910.00	3.00%	1,091,707.00
3. Employee Benefits	3000-3999	615,229.00	4.20%	641,091.00	3.00%	660,324.00
4. Books and Supplies	4000-4999	473,088.00	0.00%	473,088.00	0.00%	473,088.00
5. Services and Other Operating Expenditures	5000-5999	1,388,029.00	0.00%	1,388,029.00	0.00%	1,388,029.00
6. Capital Outlay	6000-6999	97,534.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	10,939.00	-100.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)						
11. Total (Sum lines B1 thru B10)		6,627,847.00	0.58%	6,666,527.00	2.16%	6,810,689.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(93,953.00)		(132,633.00)		(276,795.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		5,638,747.90		5,544,794.90		5,412,161.90
2. Ending Fund Balance (Sum lines C and D1)		5,544,794.90		5,412,161.90		5,135,366.90
3. Components of Ending Fund Balance						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	7,500.00		7,500.00		7,500.00
b. Restricted	9740	172,147.78		172,147.78		172,142.78
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	4,434,214.72		4,434,216.12		4,434,222.12
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	930,932.40		798,298.00		521,502.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		5,544,794.90		5,412,161.90		5,135,366.90

Description	Object Codes	2013-14 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	930,932.40		798,298.00		521,502.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances						
(Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter reserve projections in Columns C and E for subsequent years 1 and 2. - Column A is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		930,932.40		798,298.00		521,502.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		14.05%		11.97%		7.66%
F. RECOMMENDED RESERVES						
1. JPA ADA						
Used to determine the reserve standard percentage level on Line F5						
(Enter ADA for current and two subsequent years, if applicable)						
		1,172.00		1,172.00		1,172.00
2. Total Expenditures and Other Financing Uses (Line B11)		6,627,847.00		6,666,527.00		6,810,689.00
3. Less: Special Education Pass-through						
(Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		6,627,847.00		6,666,527.00		6,810,689.00
5. Reserve Standard Percentage Level						
(Refer to Form 01CS, Criterion 10 for calculation details)		3%		3%		3%
6. Reserve Standard - By Percent (Line F4 times F5)		198,835.41		199,995.81		204,320.67
7. Reserve Standard - By Amount						
(Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
8. Reserve Standard (Greater of Line F6 or F7)		198,835.41		199,995.81		204,320.67
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
2014-15 and 2015-16 revenues include 0% COLA; Expenditures include 3% step & column increase						

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the approval of the budget.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, revenue limit, and ongoing and major maintenance account criteria, which are not applicable for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**

This criterion is not checked for JPAs

2. **CRITERION: Enrollment**

This criterion is not checked for JPAs

3. **CRITERION: ADA to Enrollment**

This criterion is not checked for JPAs

4. **CRITERION: Revenue Limit**

This criterion is not checked for JPAs

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2010-11)	4,586,999.72	7,463,517.93	61.5%
Second Prior Year (2011-12)	4,481,628.74	6,339,717.76	70.7%
First Prior Year (2012-13)	4,452,704.00	6,534,076.31	68.1%
	Historical Average Ratio:		66.8%
	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	3.0%	3.0%	3.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	63.8% to 69.8%	63.8% to 69.8%	63.8% to 69.8%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYP exists, Salaries and Benefits, and Total Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999) (Form MYP, Lines B1-B3)	Total Expenditures (Form 01, Objects 1000-7499) (Form MYP, Lines B1-B8, B10)		
Budget Year (2013-14)	4,658,257.00	6,627,847.00	70.3%	Not Met
1st Subsequent Year (2014-15)	4,805,410.00	6,666,527.00	72.1%	Not Met
2nd Subsequent Year (2015-16)	4,949,572.00	6,810,689.00	72.7%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio(s) of salary and benefit costs to total expenditures are outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard, a description of the methods and assumptions used in projecting salaries and benefits, and what changes, if any, will be made to bring the projected salary and benefit costs within the standard.

Explanation:
(required if NOT met)

Salaries will increase 3% step and column in the budget year and subsequent years while revenues stay the same.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the funded COLA plus or minus five percent must be explained.

6A. Calculating the JPA's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: Enter data for the budget and two subsequent fiscal years on line 1. All other data are extracted or calculated.

	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
1. JPA's Change in Funded COLA			
2. JPA's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-10.00% to 10.00%	-10.00% to 10.00%	-10.00% to 10.00%
3. JPA's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-5.00% to 5.00%	-5.00% to 5.00%	-5.00% to 5.00%

6B. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)			
First Prior Year (2012-13)	0.00		
Budget Year (2013-14)	0.00	0.00%	No
1st Subsequent Year (2014-15)	0.00	0.00%	No
2nd Subsequent Year (2015-16)	0.00	0.00%	No

Explanation:
(required if yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)

First Prior Year (2012-13)	46,768.00		
Budget Year (2013-14)	46,768.00	0.00%	No
1st Subsequent Year (2014-15)	46,768.00	0.00%	No
2nd Subsequent Year (2015-16)	46,768.00	0.00%	No

Explanation:
(required if yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)

First Prior Year (2012-13)	6,406,454.31		
Budget Year (2013-14)	6,487,126.00	1.26%	No
1st Subsequent Year (2014-15)	6,487,126.00	0.00%	No
2nd Subsequent Year (2015-16)	6,487,126.00	0.00%	No

Explanation:
(required if yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)

First Prior Year (2012-13)	608,812.31		
Budget Year (2013-14)	473,088.00	-22.29%	Yes
1st Subsequent Year (2014-15)	473,088.00	0.00%	No
2nd Subsequent Year (2015-16)	473,088.00	0.00%	No

Explanation:
(required if yes)

2013-14 budget does not include one-time expenditures from 2012-13 excess property tax reserves

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)

First Prior Year (2012-13)	1,336,143.00		
Budget Year (2013-14)	1,388,029.00	3.88%	No
1st Subsequent Year (2014-15)	1,388,029.00	0.00%	No
2nd Subsequent Year (2015-16)	1,388,029.00	0.00%	No

Explanation:
(required if yes)

6C. Calculating the JPA's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
----------------------------	--------	--------------------------------------	--------

Total Federal, Other State, and Other Local Revenue (Section 6B)

First Prior Year (2012-13)	6,453,222.31		
Budget Year (2013-14)	6,533,894.00	1.25%	Met
1st Subsequent Year (2014-15)	6,533,894.00	0.00%	Met
2nd Subsequent Year (2015-16)	6,533,894.00	0.00%	Met

Total Books and Supplies, and Services and Other Operating Expenditures (Section 6B)

First Prior Year (2012-13)	1,944,955.31		
Budget Year (2013-14)	1,861,117.00	-4.31%	Met
1st Subsequent Year (2014-15)	1,861,117.00	0.00%	Met
2nd Subsequent Year (2015-16)	1,861,117.00	0.00%	Met

6D. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

Federal Revenue
(linked from 6B
if NOT met)

Explanation:

Other State Revenue
(linked from 6B
if NOT met)

Explanation:

Other Local Revenue
(linked from 6B
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

Books and Supplies
(linked from 6B
if NOT met)

Explanation:

Services and Other Exps
(linked from 6B
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amounts required pursuant to Education Code sections 17584 (Deferred Maintenance) and 17070.75 (Ongoing and Major Maintenance/Restricted Maintenance Account), if applicable.

7A. Determining the JPA's Compliance with the Contribution Requirement for EC Section 17584 - Deferred Maintenance

NOTE: SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011), eliminates the local match requirement for Deferred Maintenance from 2008-09 through 2014-15. Therefore, this section has been inactivated for that period.

7B. Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years:

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2010-11)	Second Prior Year (2011-12)	First Prior Year (2012-13)
1. JPA's Available Reserve Amounts			
a. Designated for Economic Uncertainties (Funds 01 and 17, Object 9770)	900,945.23		
b. Undesignated Amounts (Funds 01 and 17, Object 9790)	0.00		
c. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)		959,553.18	952,135.26
d. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)		0.00	0.00
e. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
f. Available Reserves (Lines 1a through 1e)	900,945.23	959,553.18	952,135.26
2. JPA's Total Expenditures and Other Financing Uses			
a. JPA's Total Expenditures and Other Financing Uses (Criterion 8B)	7,463,517.93	6,339,717.76	6,534,076.31
b. Less: Special Education Pass-through Funds (Not applicable for JPAs)	N/A		
c. Plus: Special Education Pass-through Funds (Not applicable for JPAs)		N/A	N/A
d. Net Expenditures and Other Financing Uses (Line 2a minus Line 2b, or Line 2a plus Line 2c)	7,463,517.93	6,339,717.76	6,534,076.31
3. JPA's Available Reserve Percentage (Line 1f divided by Line 2d)	12.1%	15.1%	14.6%

JPA's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):

4.0%	5.0%	4.9%
------	------	------

¹Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Fund Balance (Form 01, Section E)	Total Expenditures and Other Financing Uses (Form 01, Objects 1000-7999)	Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
Third Prior Year (2010-11)	63,135.62	7,463,517.93	N/A	Met
Second Prior Year (2011-12)	887,767.08	6,339,717.76	N/A	Met
First Prior Year (2012-13)	(80,854.00)	6,534,076.31	1.2%	Met
Budget Year (2013-14) (Information only)	(93,953.00)	6,627,847.00		

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

9. CRITERION: Fund Balance

STANDARD: Budgeted beginning general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level ¹	JPA ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

JPA ADA (Criterion 10):

JPA's Fund Balance Standard Percentage Level:

9A. Calculating the JPA's General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	General Fund Beginning Balance ² (Form 01, Line F1e)		Beginning Fund Balance Variance Level (If overestimated, else N/A)	Status
	Original Budget	Estimated/Unaudited Actuals		
Third Prior Year (2010-11)	4,462,672.50	4,788,699.20	N/A	Met
Second Prior Year (2011-12)	4,137,145.36	4,851,834.82	N/A	Met
First Prior Year (2012-13)	4,310,962.82	5,719,601.90	N/A	Met
Budget Year (2013-14) (Information only)	5,638,747.90			

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9B. Comparison of JPA Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD MET** - General fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level		JPA ADA	
5% or \$63,000 (greater of)	0	to	300
4% or \$63,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2013-14)	1st Subsequent ² Year (2014-15)	2nd Subsequent Year (2015-16)
JPA ADA (Form MYP, Line F1, if available; else defaults to zero and may be overwritten):	1,172	1,172	1,172
JPA's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
1. Total Expenditures and Other Financing Uses (Criterion 8B) (Form MYP, Line B11)	6,627,847.00	6,666,527.00	6,810,689.00
2. Less: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 minus Line B2)	6,627,847.00	6,666,527.00	6,810,689.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	198,835.41	199,995.81	204,320.67
6. Reserve Standard - by Amount (\$63,000 for JPAs with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	198,835.41	199,995.81	204,320.67

10C. Calculating the JPA's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

Reserve Amounts	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	930,932.40	798,298.00	521,502.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00		
8. JPA's Budgeted Reserve Amount (Lines C1 thru C7)	930,932.40	798,298.00	521,502.00
9. JPA's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	14.05%	11.97%	7.66%
JPA's Reserve Standard (Section 10B, Line 7):	198,835.41	199,995.81	204,320.67
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your JPA have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

- 1a. Does your JPA have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

- 1b. If Yes, identify the expenditures:

S4. Contingent Revenues

- 1a. Does your JPA have projected revenues for the budget year and/or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

JPA's Contributions and Transfers Standard: -10% to +10%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: For Transfers In and Transfers Out, enter data in the First Prior Year. If Form MYP exists, the data will be extracted for the Budget Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Budget Year, 1st and 2nd subsequent Years. Click the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
---------------------------	------------	------------------	----------------	--------

1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)

This item is not applicable for JPAs.

1b. Transfers In, General Fund *

First Prior Year (2012-13)	0.00			
Budget Year (2013-14)	0.00	0.00	0.0%	Met
1st Subsequent Year (2014-15)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2015-16)	0.00	0.00	0.0%	Met

1c. Transfers Out, General Fund *

First Prior Year (2012-13)	0.00			
Budget Year (2013-14)	0.00	0.00	0.0%	Met
1st Subsequent Year (2014-15)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2015-16)	0.00	0.00	0.0%	Met

1d. Impact of Capital Projects

Do you have any capital projects that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for item 1d.

1a. This item is not applicable for JPAs.

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the budget year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

- Does your JPA have long-term (multiyear) commitments? (If No, skip item 2 and Sections S6B and S6C)
- If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	SACS Fund and Object Codes Used For: Debt Service (Expenditures)	Principal Balance as of July 1, 2013
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB)

Facilities lease	13	8781	5624	

Type of Commitment (continued)	First Prior Year (2012-13) Annual Payment (P & I)	Budget Year (2013-14) Annual Payment (P & I)	1st Subsequent Year (2014-15) Annual Payment (P & I)	2nd Subsequent Year (2015-16) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Facilities lease	261,291	270,436	279,901	289,698
Total Annual Payments:	261,291	270,436	279,901	289,698
Has total annual payment increased over prior year (2012-13)?	Yes	Yes	Yes	Yes

S6B. Comparison of JPA's Annual Payments To Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the budget or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(required if Yes
to increase in total
annual payments)

Increase will be funded by general fund and/or reserves

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; If Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(required if Yes)

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the annual required contribution; and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except for the budget year data on line 5b.

1. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

Yes

2. For the JPA's OPEB:
a. Are they lifetime benefits?

No

- b. Do benefits continue past age 65?

No

- c. Describe any other characteristics of the JPA's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

3. a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

Pay-as-you-go

- b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund Governmental Fund

0

0

4. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)

483,209.00

- b. OPEB unfunded actuarial accrued liability (UAAL)

483,209.00

- c. Are AAL and UAAL based on the JPA's estimate or an actuarial valuation?

Actuarial

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation

Feb 05, 2010

Data must be entered.

5. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method

60,870.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)

18,636.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

0.00

- d. Number of retirees receiving OPEB benefits

0

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
60,870.00	60,870.00	60,870.00
18,636.00		
0.00	0.00	0.00
0	0	0

S7B. Identification of the JPA's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability?
(Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

2. Describe each self-insurance program operated by the JPA, including details for each such as level of risk retained, funding approach, basis for the valuation (JPA's estimate or actuarial), and date of the valuation:

3. Self-Insurance Liabilities
a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

4. Self-Insurance Contributions
a. Required contribution (funding) for self-insurance programs
b. Amount contributed (funded) for self-insurance programs

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2012-13)	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Number of certificated (non-management) full-time-equivalent (FTE) positions	29.9	31.5	31.5	31.5

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 5 and 6.

If n/a, skip to Section S8B.

Negotiations Settled

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Budget Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

27,399

6. Amount included for any tentative salary schedule increases

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes
24,032	24,032	24,032
1.0%	1.0%	1.0%
0.0%	0.0%	0.0%

Certificated (Non-management) Prior Year Settlements

- Are any new costs from prior year settlements included in the budget?
If Yes, amount of new costs included in the budget and MYPs
If Yes, explain the nature of the new costs:

No		
----	--	--

--

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes
69,996	72,096	74,259

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
No	No	No
No	No	No

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2012-13)	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Number of classified (non-management) FTE positions	13.8	13.8	13.8	13.8

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents
have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents
have not been filed with the COE, complete questions 2-4.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 5 and 6.

If n/a, skip to Section S8C.

Negotiations Settled

2. Per Government Code Section 3547.5(a), date of public disclosure
board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Budget Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

Is the cost of salary settlement included in the budget and multiyear
projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

8,804

6. Amount included for any tentative salary schedule increases

Budget Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

0

0

0

Classified (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes
7,136	7,136	7,136
1.0%	1.0%	1.0%
0.0%	0.0%	0.0%

Classified (Non-management) Prior Year Settlements

- Are any new costs from prior year settlements included in the budget?
- If Yes, amount of new costs included in the budget and MYPs
- If Yes, explain the nature of the new costs:

No		
----	--	--

--

Classified (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes
20,783	21,406	22,048
3.0%	3.0%	3.0%

Classified (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
No	No	No
No	No	No

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2012-13)	Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Number of management, supervisor, and confidential FTE positions	7.0	7.0	7.0	7.0

**Management/Supervisor/Confidential
Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes
8,513	8,513	8,513
1.0%	1.0%	1.0%
0.0%	0.0%	0.0%

**Management/Supervisor/Confidential
Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes
24,794	25,538	26,304
3.0%	3.0%	3.0%

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

1. Are costs of other benefits included in the budget and MYPs?
2. Total cost of other benefits
3. Percent change in cost of other benefits over prior year

Budget Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
No	No	No
0	0	0
0.0%	0.0%	0.0%

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except items A3 and A4, which are not applicable for JPAs.

A1. Do cash flow projections show that the JPA will end the budget year with a negative cash balance in the general fund?

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column of Criterion 2A are used to determine Yes or No)

N/A

A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior fiscal year or budget year?

N/A

A5. Has the JPA entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the JPA's financial system independent of the county office system?

Yes

A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)

No

A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

New Superintendent to start July 1, 2013

End of Joint Powers Agency Budget Criteria and Standards Review

SACS2013 Financial Reporting Software - 2013.1.0
6/13/2013 3:03:50 PM

01-40402-0000000

July 1 Budget (Single Adoption)
2013-14 Budget

Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED
- CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all

goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (F) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through

revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFR-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CS) for all criteria and for supplemental information items S1 through S6 where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CS) must be answered Yes or No, where applicable, for the form to be complete. PASSED

EXPORT CHECKS

BUDGET-CERT-PROVIDE - (F) - Budget Certification (Form CB) must be provided. PASSED

WK-COMP-CERT-PROVIDE - (F) - Workers' Compensation Certification (Form CC) must be provided. PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CS) has been provided. PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Budget. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

SACS2013 Financial Reporting Software - 2013.1.0
6/13/2013 3:04:00 PM

01-40402-0000000

July 1 Budget (Single Adoption)
2012-13 Estimated Actuals
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all	

goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (F) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	0000	9590	-2,272.00

Explanation:Will correct at year end

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

AR-AP-POSITIVE - (W) - The following Accounts Receivable (9200), Due from Other Funds (9310), Accounts Payable (9500), and/or Due to Other Funds (9610) objects have a negative balance in excess of \$1,000 by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	0000	9500	-2,617.31

Explanation:Will correct at year end

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative.

PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt.

PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive.

PASSED

EXPORT CHECKS

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.

PASSED

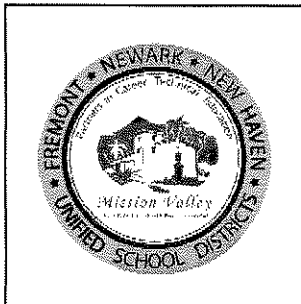
CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed.

PASSED

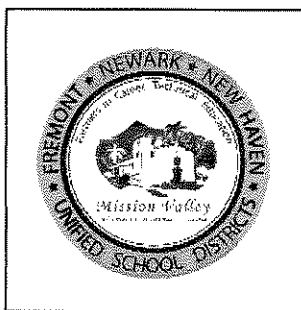
CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.

PASSED

Checks Completed.



Board of Education



Board of Education #1

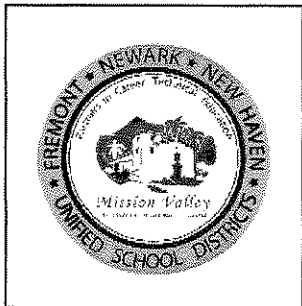
Mission Valley ROP
Governing Council Meeting Schedule
2013/2014 School Year

The Governing Council meets at 4 p.m. on the third Thursday of the month (when not conflicting with a school holiday) in the MVROP Board Room. Dates to be considered for the beginning of the 2013/2014 school year are as follows:

- **Thursday, September 19, 2013**
- **Thursday, October 17, 2013**
- **Wednesday, December 18, 2013**

MVROP Governing Council
Fremont Unified School District
New Haven Unified School District
Newark Unified School District

3rd Thursday
2nd, 4th Wednesday
1st, 3rd Tuesday
1st, 3rd Tuesday



End of Board Packet